



SRI VASAVI ENGINEERING COLLEGE (AUTONOMOUS)

Sponsored by Sri Vasavi Educational Society)

(Approved by AICTE, New Delhi & Permanently affiliated to JNTUK, Kakinada)

Accredited by NAAC with 'A' Grade ,Recognized by UGC under section 2(f) & 12(B))

(NBA Accreditation to B.Tech., EEE,CSE, ME and ECE Branches for 3 Years)

Pedatadepalli, TADEPALLIGUDEM – 534 101. W.G.Dist. (A.P)

STAFF

PAID LEAVES.2023

S.No	Name of the Staff	Designation	Department	Period	No. Of Days	Remarks
1	A Anusha	Assistant Professor	BSH (CHEMISTRY)	18.01.2023 to 21.01.2023	4 Days	Paid Medical Leaves
2	G.Rama Devi	Assistant Professor	BSH (PHYSICS)	19.01.2023 to 24.01.2023	5 Days	
3	P.Durga Devi	Assistant Professor	BSH (CHEMISTRY)	24.01.2023 to 29.01.2023	4 Days	
4	M Shanthi	Assistant Professor	CSE	02.02.2023 to 04.02.2023	3 Days	
5	N.Hiranmayee	Assistant Professor	CSE	09.01.2023 to 12.01.2023	4 Days	
6	G.Madhu Sagar Babu	Assistant Professor	EEE	24.02.2023 to 01.03.2023	5 Days	
7	A.Ashok Kumar	Examcell Assistant	EXAMSECTION	27.02.2023 to 04.03.2023	5 Days	
8	D.R.Sandeep	Sr.Assistant Professor	ECE	11.03.2023,13.03.2023,14.03.2023	3 Days	
9	A.Rajesh kumar	Office Assistant	OFFICE	16.03.2023 to 18.03.2023	3 Days	
10	A Jhansi Lakshmi	Lab Technician	EEE	07.03.2023 to 18.03.2023	5 Days	
11	K.Praveen Kumar	Assistant Professor	CSE	15.03.2023 to 18.03.2023	3 Days	
12	P.N.V.G.Krishna	Associate Professor	MECHANICAL	13.03.2023 to 16.03.2023	4 Days	
13	M S Radha Manga Nani	Assistant Prof.	CSE	20.03.2023,21.03.2023,24.03.2023,25.03.2023	4 Days	
14	K.Durga Suresh	Data Entry Operator	EXAMSECTION	09.03.2023 to 14.03.2023	5 Days	
15	K V Subrahmanyam	Lab Technician	EEE	23.02.2023 to 02.03.2023	5 Days	
16	P.Sitaramaraju	Associate Professor	BSH (PHYSICS)	02.03.2023 to 04.03.2023	3 Days	
17	V S Aditya	Assistant Professor	EEE	11.04.2023 to 13.04.2023	3 Days	
18	P.Suneetha	Assistant Professor	CSE	13.03.2023 to 25.03.2023	10Days	
19	Shaik Alisha	Library Assistant	LIBRARY	17.04.2023 to 21.04.2023	5 Days	
20	P.Silpa	Assistant Professor	BSH (CHEMISTRY)	18.04.2023 to 21.04.2023	4 Days	
21	E.Thrimurthulu	Lab Technician	MECHANICAL	10.04.2023 to 15.04.2023	4 Days	
22	B.Sudha	Assistant Professor	BSH (PHYSICS)	26.04.2023 to 29.04.2023	4 Days	
23	Janapareddy Venkateswara rao	Attender	EEE	24.04.2023 to 28.04.2023	5 Days	
24	V.Radha	Assistant Professor	ECE	24.04.2023 to 29.04.2023	5 Days	
25	T.SUSUMA	Lab Technician	BSH	06.06.2023 to 12.06.2023	5 Days	
26	M M Swami naidu	Assistant Professor	EEE	08.05.2023,10.05.2023 to 12.05.2023	4 Days	

PAID LEAVES.2023

S.No	Name of the Staff	Designation	Department	Period	No. Of Days	Remarks
27	Ch.Tanuja	Assistant Professor	BSH (ENGLISH)	14.06.2023 to 17.06.2023	4 Days	
28	Md.Syed Yasmin	Assistant Professor	BSH (CHEMISTRY)	13.06.2023 to 17.06.2023	5 Days	
29	K Giridhar Reddy	Lab Technician	MECHANICAL	20.06.2023 to 24.06.2023	5 Days	
30	G Prasanthi	Assistant Professor	CSE	01.01.2023 to 31.03.2023	3 months	Paid Maternity Leaves
31	A Naga jyothi	Assistant Professor	CSE	17.06.2023 to 17.09.2023	3 months	
32	M Kiranmai	Assistant Professor	CSE	22.05.2023 to 22.08.2023	3 months	
33	K Lavanya	Physical Education Trainer	PET	01.06.2023 to 31.08.2023	3 months	
34	P Uma Sankar	Assistant Prof.	CSE	27.01.2023	1 Day	
35	P NAGA RAJU	Assistant Prof.	ECT	25.01.2022	1 Day	
36	K.C.S.Vyasa Krishnaaji	Assistant Prof.	MECHANICAL	19.01.2023	1 Day	Paid Special Leaves
37	G sri Kanth	PET	PHYSICAL EDUCATION DEPARTMENT	06.03.2023 to 20.03.2023	11 Days	
38	V S Aditya	Assistant Professor	EEE	11.04.2023 to 13.04.2023	3 Days	Paid Marriage Leaves
39	N Sankar	Assistant Professor	EEE	08.02.2023 to 25.02.2023	7 Days	
40	Y Y S Manogna	Assistant Professor	ECE	09.06.2023 to 17.06.2023	7 Days	



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STAFF

PAID LEAVES.2022

S.No	Name of the Staff	Designation	Department	Period	No. Of Days	Remarks
1	G Bhanu Prakash	Hardware Technician	CSE	03.01.2022 to 07.01.2022	5 Days	
2	T V V Satyanarayana	DEO	CIVIL	07.01.2022	1 Day	
3	Dr. G.CH.S.Madhu sudhan Rao	Librarian	LIBRARY	19.01.2022 to 21.01.2022	3 Days	
4	E.Kusuma Kumari	Associate Professor	ECE	17.01.2022 to 19.01.2022	3 Days	
5	M Satyanarayana Reddy	Assistant Professor	CSE	17.01.2022 to 25.01.2022	5 Days	
6	S S V Sumalatha	Assistant Professor	BSH (CHEMISTRY)	04.02.2022 to 08.02.2022	4 Days	
7	G S C V Padmakar	DEO	ECE	14.02.2022 to 19.02.2022	5 Days	
8	P Silpa	Assistant Professor	BSH (CHEMISTRY)	02.02.2022 to 05.02.2022	4 Days	
9	M Venkatesh	Assistant Professor	MECHANICAL	11.02.2022 to 14.02.2022	3 Days	
10	K Santosh Surya kiran	Assistant Professor	ECE	31.01.2022 to 02.02.2022, 03.02.2022	3 Days	
11	A Bala balaji	Lab Technician	MECHANICAL	21.02.2022 to 25.02.2022	5 Days	
12	S.V.S Madhava	OFFICE Assistant	OFFICE	29.01.2022 to 12.02.2022	12 Days	
13	T Susuma	Lab Technician	BSH (PHYSICS)	02.03.2022 to 08.03.2022	5 Days	
14	Dr.K.Jagadeesh	Assistant Professor	BSH (PHYSICS)	10.03.2022 to 12.03.2022	2.5 Days	
15	G Radhakrishnan	HOD	CIVIL	24.03.2022 to 26.03.2022 & 29,30,8th April.2022	5 Days	
16	T.V.V.Satyanarayana	DEO	CIVIL	11.04.2022 to 13.04.2022 & 18.04.2022	4 Days	
17	V.Rama Narayana	Assistant Professor	EEE	25.04.2022 to 27.04.2022	3 Days	
18	P.Durga Devi	Assistant Professor	BSH (CHEMISTRY)	18.04.2022 to 24.04.2022	5 Days	
19	B.Rohitha	Lecturer	CIVIL DIPLOMA	27.04.2022 to 02.05.2022	5 Days	
20	M.Satyanarayana	Attender	MBA	21.03.2022 to 26.03.2022	5 Days	
21	D.R.Sandeep	Sr.Assistant Professor	ECE	05.05.2022 to 07.05.2022	3 Days	
22	Dr. G.CH.S.Madhu sudhan Rao	Librarian	LIBRARY	30.05.2022 & 31.05.2022	2 Days	
23	G.Rama Devi	Assistant Professor	BSH (PHYSICS)	13.06.2022 to 20.06.2022	5 Days	
24	M S N Murthy	Lecturer	MECHANICAL	13.06.2022 to 24.06.2022	5 Days	
25	P Peda Venkata Rao	Lab Technician	BSH	25.06.2022 to 29.06.2022	5 Days	
26	G Prasanthi	Assistant Professor	CSE	06.7.2022 to 08.07.2022	3 Days	

PAID LEAVES.2022

S.No	Name of the Staff	Designation	Department	Period	No. Of Days	Remarks
27	S.Chandra Sekhar	Assistant Professor	MECHANICAL	13.07.2022 to 18.07.2022	5 Days	Paid Medical Leaves
28	A Ratna Kumari	DEO	EEE	21.07.2022 to 27.07.2022	5 Days	
29	Dr.D Jaya Kumari	Professor	CSE	27.07.2022 to 29.07.2022	2 Days	
30	L Subrahmanyam	DEO	OFFICE	01.08.2022 & 03.08.2022,05,06,08.08.2022	5 Days	
31	P Venkateswara Rao	Library Assistant	LIBRARY	03.08.2022 to 12.08.2022	5 Days	
32	P.Sujatha Rani	DEO	BS&H	06,08,10,11,12.08.2022	5 Days	
33	K Santosh Surya kiran	Assistant Professor	ECE	16.08.2022 to 17.08.2022	2 Days	
34	S.Manikanta	Attender	OFFICE	03.08.2022 to 13.08.2022	5 Days	
35	U.Chandra Rao	Sr.Assistant Professor	EEE	20.06.2022 to 23.06.2022	4 Days	
36	Dr.K.Jagadeesh	Assistant Professor	BSH (Pysics)	01.09.2022 to 03.09.2022	2.5 Days	
37	M.Babu rao	Assistant Professor	CSE	01.09.2022 to 03.09.2022	3 Days	
38	Uggina Devi lakshmi	DEO	CSE	27.08.2022 to 31.08.2022 & 06.09.2022 to 10.09.2022	6 Days	
39	N.Raja Sekhar	Associate Professor	BSH (Maths)	13.09.2022 to 17.09.2022	5 Days	
40	A.N.V.Ravi Kumar	Lab Technician	CIVIL	17.09.2022 to 21.09.2022	5 Days	
41	P Sitarama Raju	Assoc.pro.	BSH	19.09.2022 to 23.09.2022	5Days	
42	K Durga Suresh	DEO	EXAM SECTION	05.09.2022 to 21.09.2022	10 Days	
43	P Suneetha	Assistant Professor	CSE	27.09.2022 to 29.09.2022	3 Days	
44	G Prasanthi	Assistant Professor	CSE	27.09.2022 to 28.09.2022	2 Days	
45	B.V.D.Sanathi Lakshmi	Assistant Professor	BSH (Maths)	22.09.2022 to 26.09.2022	5Days	
46	Y. Divya Vani	Assistant Professor	CSE	26.08.2022 to 25.09.2022	24 Days	
47	Ch Nageswara Rao	Attender	BSH	22.08.2022 to 13.09.2022	23 Days	
48	M.Abraham Lincon	Lab Technician	CIVIL	27.09.2022 to 09.10.2022	5 Days	
49	K Satyanarayana	Assistant Professor	CSE	11.10.2022 to 22.10.2022	5 Days	
50	S.N Poorvasivam	Lecturer	ECE	19.10.2022 to 24.10.2022	5 Days	
51	G.Madhu Sagar Babu	Assistant Professor	EEE	04.11.2022 to 10.11.2022	5 Days	
52	N.Hiranmayee	Assistant Professor	CSE	07.11.2022 to 09.11.2022	3 Days	
53	Dr.G.V.Subba Raju	Professor	MBA	08.11.2022 to 11.11.2022	4 Days	
54	A.Ashok Kumar	Examcell Assistant	EXAM SECTION	10.09.2022 to 14.09.2022	5 Days	
55	K Lavanya	PET	PHYSICAL EDUCATION	19.10.2022 to 10.11.2022	5 Days	
56	P Venkata Padmavathi	Assistant Professor	BSH (ENGLISH)	28.10.2022 to 02.11.2022	5 Days	
57	B.Adi Lakshmi	Assistant Professor	BSH (MATHS)	08.11.2022 to 12.11.2022	5 Days	
58	N.Sri Harish	Assistant Professor	EEE	13.08.2022,01.09.2022,14.09.2022,17.09.2022	3 Days	
59	Ch.Tanuja	Assistant Professor	BSH (ENGLISH)	19.01.2022,20.01.2022 24.01.2022,25.01.2022 &25.02.2022	5 Days	

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S.No	Name of the Staff	Designation	Department	Period	No. Of Days	Remarks
60	G Girija kumari	DEO	T&P	23.03.2022 to 26.03.2022	5 Days	
61	V.Rama Narayana	Assistant Professor	EEE	26.07.2022 to 28.07.2022	2 Days	
62	J Vijaya Chandra	Assistant Professor	CIVIL	22.11.2022 to 28.11.2022	5 Days	
63	P Muralidhar	Jr.Lab.Assistant	EXAM SECTION	17.11.2022 to 25.11.2022	5 Days	
64	K.Radha Madhavi	Assistant Professor	BSH (ENGLISH)	05.11.2022,16.11.2022,23.11.2022	3.Days	
65	P NAGA RAJU	Assistant Professor	ECT	18.10.2022 to 02.11.2022	5 Days	
66	A Sri Karuna kumari	Attender	CSE	03.1.2022 to 05.01.2022 & 12.04.2022,13.04.2022	5 Days	
67	M M Swami naidu	Assistant Professor	EEE	14.11.2022 to 18.11.2022	4 Days	
68	Y. Narasimha Rao	Lab Technician	ECE	16,28,29,30 NOV & 01.12.2022	5 Days	
69	D.R.Sandeep	Sr.Assistant Professor	ECE	17.12.2022 & 19.12.2022	2 Days	
70	M.Koteswara Rao	Associate Professor	ECE	02.09.2022 to 08.09.2022	5 Days	
71	'	Assistant Professor	CSE	19.12.2022 to 21.12.2022	3 Days	
72	A V V Naga Lakshmi	DEO	BSH	19.12.2022 to 24.12.2022	5 Days	
73	B Sudha	Assistant Professor	BSH	21.12.2022 to 25.12.2022	5 Days	
74	M Chaitanya	Assistant Professor	MECHANICAL	7,8, & 10.12.2022	3 Days	
75	M.V.V.Satyanarayana	Assistant Professor	LAB TECHNICIAN	02.12.2022 to 06.12.2022 & 08.12.2022	5 Days	
76	Dr.Ch.Raja Ramesh	Associate Professor	CSE	01.12.2022 to 03.12.2022 & 07.12.2022 to 08.12.2022)	6.5	
77	Dr.G.V.Subba Raju	Professor	MBA	19.12.2022	1 Day	
78	A Nagajyothy	Assistant Professor	CSE	04.12.2022 to 22.12.2022	5 Days	
79	K.Rama Krishna	Attender	DIPLOMA	20.12.2022 to 24.12.2022	5 Days	
80	N.Hiranmayee	Assistant Professor	CSE	24.11.2022 to 25.11.2022	2 Days	
81	A.Leelavathi	Assistant Professor	CSE	30.04.2022 to 05.05.2022 & 28.05.2022	5 Days	
82	B Sri Ramya	Assistant Professor	CSE	11.02.2022 & 12.02.2022&24.02.2022& 12.08.2022&13.08.2022	5 Days	
83	J Venkateswara Rao	Attender	EEE	13.10.2022&07.11.2022 to 09.11.2022& 12.11.2022	5 Days	
84	P Harika	Lab Assistant	CSE	From 13.12.2021 to 12.03-2022		Paid Maternity Leaves
85	D.V.N. Prabhakar	Assistant Professor	MECHANICAL	18.01.2022 to 22.01.2022	4.5Days	
86	V Srinivas	Assistant Professor	BSH (MATHS)	20.01.2022 to 02.02.2022	14Days	
87	N N V Sakunthala	Assistant Professor	BSH (MATHS)	20.01.2022 to 24.01.2022	5 Days	
88	B. M..G.A. Bhargav	Attender	CIVIL	27.01.2022 to 31.01.2022	4 Days	
89	Dr.M. V. Ramesh	Professor	MECHANICAL	24.01.2022 to 25.01.2022&27.01.2022 28.01.2022	4 Days	
90	M S Radha Manga Nani	Assistant Professor	CSE	19.01.2022 to 27.01.2022	8 Days	
91	Dr. Purnima Sharma	Associate Professor	CSE	02.02.2022 to 05.02.2022	4 Days	
92	A Ashok	Assistant Professor	MECHANICAL	27.01.2022 to 08.02.2022	10 Days	
93	Dr.K Rambabu	Assistant Professor	MBA	29.01.2022 to 05.02.2022	8 Days	
94	Dr.V Venkateswara Rao	Associate Professor	CSE	27.01.2022 to 05.02.2022	10 Days	
95	K N H Srinivas	Associate Professor	ECE	22.01.2022 to 29.01.2022	8 Days	
96	M Venkatesh	Assistant Professor	MECHANICAL	29.01.2022 to 14.02.2022	10 Days	
97	S N Gowri Sankar	DEO	DIPLOMA	28.01.2022 to 21.02.2022	10 Days	
98	G.Madhu Sagar Babu	Assistant Professor	EEE	09.03.2022 to 26.03.2022	10 Days	
99	Dr. G.CH.S.Madhu sudhan Rao	Librarian	LIBRARY	01.04.2022 to 17.04.2022	10 Days	
100	C H Raja Ramesh	Associate Professor	CSE	30.04.2022	1 Day	

PAID LEAVES.2022

S.No	Name of the Staff	Designation	Department	Period	No. Of Days	Remarks
101	Dr.P Laxmikanth	Associate Professor	CSE	30.04.2022	1 Day	Paid Special Leaves
102	P Umasankar	Assistant Professor	CSE	30.04.2022	1 Day	
103	K Praveen Kumar	Assistant Professor	CSE	30.04.2022	1 Day	
104	V Venkateswara Rao	Attender	CSE	30.04.2022	1 Day	
105	K Durga Rao	Technician	LIBRARY	30.04.2022	1 Day	
106	Sai	Supervisor	T&P	30.04.2022	1 Day	
107	Sivarama Krishna	Electrician	EEE	30.04.2022	1 Day	
108	G.Rama Devi	Assistant Professor	BSH (PHYSICS)	25.04.2022 to 06.05.2022	10 Days	
109	T.D.N.S.S.Sarveswara Rao	Assistant Professor	ECE	27.04.2022 to 09.05.2022	10 Days	
110	M Sasi Kumar	Attender	LIBRARY	02.05.2022,05.05.2022, 11.05.2022,to 12.05.2022	4 Days	
111	B Mohan Kumar	Assistant Professor	ECE	26.04.2022 to 09.05.2022	10 Days	
112	K V Ganesh	PT	Pysical Education	23.05.2022 to 04.06.2022	10 Days	
113	P V V Satyanarayana	Assistant Professor	ECE	10.05.2022 to 12.05.2022 & 23.05.2022 to 31.05.2022	11 Days	
114	U Aparanjani	Assistant Professor	BSH (English)	19.01.2022 to 04.02.2022	10 Days	
115	Dr.K.Srinivasa Rao	Assistant Professor	CSE	22.07.2022 to 02.08.2022	3 Days	
116	Uggina Devi lakshmi	DEO	CSE	23.06.2022 to 05.07.2022	10 Days	
117	B N V Srinivas	Assistant Professor	MECHANICAL	08.09.2022 to 14.09.2022	6 Days	
118	A Ratna kumari	DEO	EEE	22.08.2022 to 27.08.2022	5 Days	
119	K.Suji	Assistant Professor	MBA	26.09.2022 to 01.10.2022	6 Days	
120	M.Babu rao	Assistant Professor	CSE	20.09.2022 to 01.10.2022	10 Days	
121	Dr.M Thamarai	Professor	ECE	17.10.2022 to 23.10.2022	5.5 Days	
122	I Sirisha	DEO	EXAM SECTION	16.09.2022 to 30.09.2022	15 Days	
123	S NagaRaju	Programmer	CSE	19.10.2022 to 22.10.2022	4 Days	
124	M Sushma Bhushan	Assistant Professor	CIVIL	19.10.2022 to 01.11.2022	10 Days	
125	M Vinood Kumar	Assistant Professor	ECE	14.11.2022 to 13.12.2022	26 Days	
126	T.V.L.Aswini	Assistant Professor	ECE	17.01.2022 to 05.02.2022 & 17.08.2022 to 30.09.2022	9.5 Days	
127	P.Silpa	Assistant Professor	BSH	03.12.2022 to 28.12.2022	29 Days	
128	D Naveen Kumar	Assistant Professor	MBA	02.02.2022 to 10.02.2022	7 Days	Paid Marriage Leave
129	S Naga Raju	Programmer	CSE	23.05.2022 to 31.05.2022	7 Days	
130	D Ayyappa	Assistant Professor	MECHANICAL	11.08.2022 to 26.08.2022	7 Days	
131	K.Rama Krishna	Attender	POLYTECHNIC	21.11.2022 to 08.12.2022	7 Days	
132	S K Arief	Assistant Professor	MECHANICAL	18.11.2022 to 25.11.2022	7 Days	
133	S.S.V Sumalatha	Assistant Professor	BSH (CHEMISTRY)	28.11.2022 to 16.12.2022	7 Days	



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S.No	Name of the Staff	Designation	Department	Period	No. Of Days	Remarks
1	B Rohitha	Lecturer	CIVIL	09.02.2021 to 13.02.2021	5 Days	
2	G Girija Kumari	DEO	TRAINING & PLACEMENT	05.02.2021 to 09.02.2021	5 Days	
3	B M G A Bhargav	Attender	CIVIL	24.02.2021 to 27.02.2021	4 Days	
4	B Swapna Babu	Assistant Professor	MECHANICAL	08.03.2021 to 30.03.2021	5 Days	
5	A Ashok	Assistant Professor	MECHANICAL	31.03.2021 to 06.04.2021	4 Days	
6	S.K. Noor Ayesha	Attender	BSH	15.04.2021 to 24.04.2021	5 Days	
7	N Madhusudhan Reddy	Assistant Professor	EEE	15.04.2021 to 25.04.2021	8 Days	
8	S.K Arief	Assistant Professor	MECHANICAL	28.06.2021 to 10.07.2021	5 Days	
9	P Harika	Lab Assistant	CSE	13.07.2021 to 27.07.2021	5 Days	
10	K V GANESH	PET	PHYSICAL EDUCATION	01.07.2021 to 10.07.2021	5 Days	
11	M D Nagendra Prasad	Assistant Professor	MECHANICAL	19.07.2021 to 31.07.2021	5 Days	
12	M.Koteswara Rao	Professor	ECE	28.06.2021 to 02.07.2021	5 Days	
13	D Rajesh Setty	Assistant Professor	ECE	24.07.2021 & 26.07.2021 to 29.07.2021	5 Days	
14	P.Durga Devi	Assistant Professor	BSH	10.08.2021 to 14.08.2021	5 Days	
15	A.N.V.Ravi Kumar	Lab Technician	CIVIL	13.08.2021 to 16.08.2021	5 Days	
16	K Satish Kumar	Lecturer	MECHANICAL	19.07.2021 to 04.08.2021	5 Days	
17	N.Hiranmayee	Assistant Professor	CSE	04.08.2021 to 06.08.2021 & 26.08.2021 to 27.08.2021	5 Days	
18	U Aparanjani	Assistant Professor	BSH (ENGLISH)	31.08.2021 to 04.09.2021	5 Days	
19	T V N L Aswini	Assistant Professor	ECE	26.08.2021 to 05.09.2021	5 Days	
20	Ch.Raja Ramesh	Associate Professor	CSE	20.09.2021 to 21.09.2021	2 Days	
21	S S V Sumalatha	Assistant Professor	BSH (CHEMISTRY)	18.09.2021 to 22.09.2021	5 Days	
22	J Vijaya Chandra	Assistant Professor	CIVIL	25.09.2021 to 30.09.2021	4 Days	

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S.No	Name of the Staff	Designation	Department	Period	No. Of Days	Remarks
23	G Ramadevi	Assistant Professor	BSH(PHYSICS)	28.09.2021 to 01.10.2021	4 Days	
24	K Venkata Ramana	Helper	CIVIL	11.10.2021 to 13.10.2021	3 Days	
25	G V Subba Raju	Professor	MBA	18.10.2021	1Day	
26	N Raja Sekhar	Associate Professor	BSH	07.10.2021 to 13.10.2021	5 Days	
27	Ch.Tanuja	Assistant Professor	BSH	27.10.2021 to 30.10.2021	4 Days	
28	Dr.K.Jagadeesh	Assistant Professor	BSH (PHYSICS)	01.11.2021 to 08.11.2021	5 Days	
29	V S SURESH TUMMA	Assistant Professor	BSH (ENGLISH)	02.08.2021 to 07.08.2021	5 Days	
30	T.SUSUMA	Lab Technician	BSH	01.11.2021 to 08.11.2021	5 Days	
31	SK.Dhana Prasad	Assistant Professor	BSH (MATHS)	18.10.2021 to 25.10.2021	5 Days	
32	P.Sitaramaraju	Associate Professor	BSH (PHYSICS)	04.03.2021 to 22.03.2021	5 Days	
33	N N V Sakunthala	Assistant Professor	BSH (MATHS)	21.10.2021 to 01.11.2021	5 Days	
34	T.Srinivasu	Assistant Professor	ECE	19.11.2021 to 23.11.2021	5 Days	
35	Ch.Raja Ramesh	Associate Professor	CSE	26.11.2021 to 27.11.2021 & 29.11.2021	3 Days	
36	K. Rajesh	Assistant Professor	ECE	10.03.2021 to 16.03.2021	5 Days	
37	N.Sri Harish	Assistant Professor	EEE	08.11.2021 to 13.11.2021	5 Days	
38	S.Chandra Sekhar	Assistant Professor	MECHANICAL	27.11.2021 to 02.12.2021	5 Days	
39	V.Subrahamanyam Grandi	Assistant Professor	ECE	01.12.2021 to 05.12.2021	5 Days	
40	Y Narasimha Rao	Lab Technician	ECE	29.11.2021 to 01.12.2021	3 Days	
41	K Ravi kiran	DEO	MECHANICAL	29.10.2021 to 03.11.2021	5 Days	
42	T S S Manikanta Swamy	Lecturer	MECHANICAL	24.12.2021 to 29.12.2021	4 Days	
43	M Satyanarayana	Attender	MBA	22.04.2021 to 23.04.2021	2 Days	Paid Medical Leaves
44	G S Prasanthi	Assistant professor	MECHANICAL	From 04.03.2021 to 03.06.2021	3 Months	Paid Maternity Leaves
45	Y Narasimha Rao	Lab Technician	CSE	27.01.2021 to 30.01.2021 & 01.02.2021	5 Days	
46	K Lakshminarayana	Assistant Professoressor	ECE	04.02.2021 to 20.02.2021	10 Days	
47	K Rajesh	Assistant Professoressor	BSH (PHYSICS)	19.03.2021 to 06.04.2021	14 Days	
48	G Rama Devi	Assistant Professoressor	ECE	22.04.2021 to 28.04.2021	6 Days	
49	S C H Kantha Rao	Assistant Professoressor	OFFICE	11.04.2021 to 15.04.2021 & 17.04.2021	7 Days	
50	A valli Aparna	PA to Principal	EXAMICATON SECTION	07.04.2021 to 02.05.2021	18 Days	

PAID LEAVES.2021

S.No	Name of the Staff	Designation	Department	Period	No. Of Days	Remarks
51	P Srinivasa Rao	DEO	ECE	25.06.2021 to 11.07.2021	14 Days	Paid Special Leaves
52	D.R Sandeep	Sr.Assistant professor	MBA	14.07.2021 to 28.07.2021	15 Days	
53	K Murali Krishna	Assistant Professoressor	CSE	24.04.2021 to 30.04.2021	7 Days	
54	P Suneetha	Assistant Professoressor	MECHANICAL	05.07.2021 to 10.07.2021	6 Days	
55	K.C.S.Vyasa Krishnaaji	Assistant Professoressor	ECE	15,16,17,19,20,22,23,24,26,27,28,& 29 April.2021	12 Days	
56	U RAMYA	Assistant Professor	MBA	28.06.2021 to 20.07.2021	19 Days	
57	K Lalitha Bhavani	Assistant Professor	LIBRARY	29.07.2021 to 11.08.2021	14 Days	
58	<i>B N Srinivas</i>	Library Assistant	BSH (MATHS)	24.07.2021 to 10.08.2021	10 Days	
59	<i>B.V.D.Santhi Lakshmi</i>	Assistant Professor	MECHANICAL	19.07.2021 to 17.08.2021	28 Days	
60	<i>A Ashok</i>	Assistant Professor	MECHANICAL	19,21,23,24.08.2021	3 Days	
61	Y Narasimha Rao	Lab Technician	MECHANICAL	2,3,4,14,18.08.2021	5 Days	
62	<i>M.Krishnajee</i>	Lab Technician	CSE	20.07.2021 to 18.08.2021	12 Days	
63	<i>G V Lakshmi Narayana</i>	Assistant Professor	MBA	26.06.2021 to 18.07.2021	21 Days	
64	<i>B Aruna</i>	Assistant Professor	BSH (PHYSICS)	09.08.2021 to 30.08.2021	22 Days	
65	<i>G.Rama Devi</i>	Assistant Professor	CSE	07.07.2021 to 18.07.2021	10 Days	
66	A.Leelavathi	Assistant Professor	CSE	06.04.2021 to 30.04.2021	16 Days	
67	A.Rajesh	Assistant Professor	CSE	15.04.2021 to 27.04.2021	16 Days	
68	G Nataraj	Assistant Professor	CSE	16.08.2021 (after 26 Days)	26 Days	
69	K V Srinivasa Rao	Hardware Technician	BSH (ENGLISH)	14.08.2021 to 07.09.2021	25 Days	
70	K V Rama Rao	Assistant Professor	DIPLOMA	23.08.2021 to 10.09.2021	19 Days	
71	V Vijaya Lakshmi	DEO	BSH (PHYSICS)	26.08.2021 to 09.09.2021	13 Days	
72	P.Sitaramaraju	Associate Professorf	ECE	01.09.2021 to 14.09.2021	9 Days	
73	V Harini	Assistant Professor	T&P CELL	23.08.2021 to 11.09.2021	16 Days	
74	G Girija kumari	DEO	BSH (CHEMISTRY)	06.09.2021 to 22.09.2021	10 Days	
75	P Durga Devi	Assistant Professor	EEE	31.08.2021 to 27.09.2021	26 Days	
76	V S Aditya	Assistant Professor	MECHANICAL	18.04.2021 to 01.05.2021	12 Days	
77	<i>A Ashok</i>	Assistant Professor	ECE	19,21,23,24.08.2021	3 Days	
78	K S S Kiran	Assistant Professor	CIVIL	23.04.2021 to 29.04.2021	6 Days	

PAID LEAVES.2021

S.No	Name of the Staff	Designation	Department	Period	No. Of Days	Remarks	
79	Dr.G.Radha Krishnan	Assistant Professor	CIVIL	19.09.2021 to 03.10.2021	10 Days		
80	T V V Satyanarayana	DEO	ECE	29.09.2021 to 08.10.2021	8 Days		
81	Jampa Rajendra	Assistant Professor	ECE	11.10.2021 to 13.10.2021	3 Days		
82	M Vinod Kumar	Assistant Professor	CSE	11.10.2021 to 13.10.2021	3 Days		
83	A Nagajyothi	Assistant Professor	CIVIL	25.09.2021 to 13.10.2021	14 Days		
84	S Nagarjuna	Assistant Professor	ECE	08.10.2021 to 18.10.2021	10 Days		
85	M Subba Rao	Sr.Assistant professor	ECE	25.10.2021 to 30.10.2021	7 Days		
86	V.Radha	Assistant Professor	GIRLS HOSTEL	22.04.2021 to 29.04.2021	5 Days		
87	M V N A S Durga Bhavani	Deputy Warden	S V E C	08.09.2021 to 10.10.2021	28 Days		
88	M Jagannadha Gupta	Supervisor	ECE	08.09.2021 to 10.10.2021	28 Days		
89	R N V A S Manikanta	Project Assistant	LIBRARY	25.04.2021 to 10.05.2021	5 Days		
90	P Ram Babu	Assistant Professor	MBA	12.04.2021 to 29.04.2021	13 Days		
91	K.Murali Krishna	Assistant Professor	CSE	13.12.2021 to 23.12.2021	10 Days		
92	G SARASWATHI	Assistant Professor	CSE	25.02.2020 to 07.03.2020	7 Days		Paid Marriage Leaves
93	I SHANTHI	Assistant Professor	EEE	25.02.2020 to 07.03.2020	7 Days		
94	M Ayyappa	Lab Technician	CSE	24.02.2020 to 05.03.2020	7 Days		
95	S J N Chandrika	Lab Assistant	ECE	26.10.2020 to 08.11.2020	7 Days		
96	Jampa Rajendra	Assistant Professor	CSE	27.10.2020 to 10.11.2020	7 Days		
97	P Uma Sankar	Assistant Professor	EEE	18.08.2021 to 31.08.2021	7 Days		
98	V Pradeep	Assistant Professor	EEE	23.08.2021 to 31.08.2021	7 Days		
99	K Satyanarayana	Lab Attender	MBA	18.08.2021 to 01.09.2021	7 Days		
100	K Vinay kumar	Assistant Professor	ECE	28.06.2021 to 10.07.2021	7 Days		



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Pedatadepalli, TADEPALLIGUDEM – 534 101. W.G.Dist. (A.P)

STAFF

PAID LEAVES.2020

S.No	Name of the Staff	Designation	Department	Period	No. Of Days	Remarks
1	T Vijaya Sai	Assitant Professor	ECE	21.01.2020 to 25.01.2020	5 Days	Paid Medical Leaves
2	Dr.K.Jagadeesh	S.r.Assistant professor	BSH (PHYSICS)	29.01.2020 to 01.02.2020	4 Days	
3	P Durga Devi	Assitant Professor	BSH (CHEMISTRY)	11.02.2020 to 15.02.2020	5 Days	
4	M Subba Rao	S.r.Assistant professor	ECE	24.02.2020 to 26.02.2020	3 Days	
5	P S V N Sudhakar	Assitant Professor	EEE	03.03.2020 to 07.03.2020	5 Days	
6	D R Sandeep	Assitant Professor	ECE	10.03.2020.to 12.03.2020	2 Days	
7	P.K.S.Sarvesh	Assitant Professor	EEE	11.09.2020 to 21.09.2020	5 Days	
8	SK,Baji	Attender	EEE	10.09.2020 to 19.09.2020	5 Days	
9	V.S Suresh Tumma	Assitant Professor	T&P	21.09.2020 to 08.10.2020	5 Days	
10	V Rama Narayana	Assitant Professor	EEE	07.09.2020 to 12.09.2020	5 Days	
11	S. N Gowri Sankar	Senior Assistant	DIPLOMA	18.09.2020 to 26.09.2020	5 Days	
12	G.S.Prasanthi	Assitant Professor	BSH	07.09.2020 to 15.09.2020	5 Days	
13	K V V Durgarao	Lab Technician	MECHANICAL	06.10.2020 to 12.10.2020	5 Days	
14	A Niranjana Rao	Programmer	CSE	25.09.2020 to 23.10.2020	10 Days	
15	P Rama Krishna	Lab Technician	MECHANICAL	07.09.2020 to 09.09.2020 & 25.09.2020 to 26.09.2020	5 Days	
16	Dr.Gunisetti Loshma	Associate Professor	CSE	31.10.2020 to 02.11.2020 & 02.11.2020 to 10.11.2020	5 Days	
17	K Phani Raju	Lab Technician	MECHANICAL	09.11.2020 to 13.11.2020	5 Days	
18	D Srinivas	Attender	CSE	02.11.2020 to 17.11.2020	5 Days	
19	V Pradyumna	Assitant Professor	ECE	26.11.2020 to 05.12.2020	5 Days	
20	P N V G Krishna	Associate Professor	MECHANICAL	17.09.2020 to 24.09.2020	5 Days	
21	M Srinivas	Lab Technician	BSH (PHYSICS)	04.03.2020 to 07.03.2020	4 Days	
22	P Sita Ram Raju	Associate Professor	BSH (PHYSICS)	05.11.2020 to 06.11.2020	2 Days	

PAID LEAVES.2020

S.No	Name of the Staff	Designation	Department	Period	No. Of Days	Remarks	
23	U Chandra Rao	Sr.Assistant Professor	EEE	04.02.2020 to 06.02.2020	3 Days		
24	D S S S H Srikanth	Library Book Bearer	LIBRARY	05.10.2020 to 09.10.2020	5 Days		
25	G Rama Devi	Assitant Professor	BSH (PHYSICS)	18.12.2020 to 22.12.2020	5 Days		
26	K Rajesh	Assitant Professor	ECE	21.12.2020 to 26.12.2020	5 Days		
27	S Manikanta	Attender	LIBRARY	19.02.2020 to 29.02.2020	5 Days		
28	N Hiranmayee	Assitant Professor	CSE	17.02.2020 to 20.02.2020	4 Days		
29	L Bharani	Lab Technician	ECE	18.11.2020 to 22.11.2020	5 Days		
30	K V Satish kumar	Lab Technician	EEE	16.12.2020 to 19.12.2020	4 Days		
31	K Ravi Kiran	DEO	MECHANICAL	15.10.2020 to 20.10.2020	5 Days		
32	Dr Purnima K Sharma	Associate Professor	ECE	14.09.2020 to 19.09.2020	5 Days		
33	P Sita Ram Raju	Associate Professor	BSH (PHYSICS)	22.12.2020	1 day		
34	P Sita Ram Raju	Associate Professor	BSH (PHYSICS)	30.12.2020 to 31.12.2020	2 Days		
35	Y Narasimha Rao	Lab Technician	ECE	30.12.2020 to 31.12.2020	2 Days		
36	G.Saraswathi	Assistant Professor	CSE	13.11.2020 to 16.02.2021	3 Months		Paid Special Leaves
37	K Venkata Ramana	Helper	CIVIL	07.02.2020 to 22.02.2020	13 Days		
38	P Ravi	Assitant Professor	PHYSICS	07.03.2020	1 DAY		
39	P S V N Sudhakar	Assitant Professor	EEE	07.09.2020 to 19.09.2020	7 Days		
40	Guduru VNSR Ratnakara Rao	Principal	MECHANICAL	09.09.2020 to 04.10.2020	10 Days		
41	PSVN Sudhakar	Assitant Professor	EEE	07-09-2020 to 19-09-2020	15 Days		
42	G.Saveen	Assitant Professor	EEE	19-09-2020 to 01-10-2020	14 Days		
43	YY S Manogna	Assitant Professor	ECE	26.09.2020 to 01.10.2020	3 Days		
44	P.Someswara Rao	Assitant Professor	TRAINING	04.10.2020 to 17.10.2020	18 Days		
45	B.Adilakshmi	Assitant Professor	BS&H (M)	07.09.2020 to 20.10.2020	14 Days		
46	P.Ravi	Assitant Professor	BS&H (P)	07.03.2020 to 29-03-2020	22 Days		
47	R Chandu Prakash	D.E.O	OFFICE	22.09.2020 to 08.10.2020	14 Days		
48	Y Y S Manogna	Assitant Professor	ECE	01.10.2020 to 24.10.2020	19 Days		
49	D N V Rama Krishna	Assitant Professor	BS&H (M)	14.10.2020 to 29.10.2020	16 Days		
50	U.Chandra Rao	Assitant Professor	EEE	03.10.2020 to 05.10.2020 & 08.10.2020 to 24.10.2020	15 Days		
51	A Ratna Kumari	DEO	EEE	28.10.2020 to 03.11.2020	7 Days		
52	P Ravi	Assitant Professor	BS&H (P)	07.09.2020 to 16.10.2020	6 Days		
53	K Durga Suresh	DEO	EXAM SECTION	19.10.2020 to 31.10.2020	13 Days		
54	P.Someswara Rao	Assitant Professor	TRAINING	01.10.2020 to 14.10.2020	10 Days		

PAID LEAVES.2020

S.No	Name of the Staff	Designation	Department	Period	No. Of Days	Remarks	
55	K Ramana Rao	Assitant Professor	TRAINING	28.09.2020 to 07.10.2020	10 Days		
56	D Satyanarayana	Sr.Assistant Professor	MBA	23.10.2020 to 02.11.2020	10 Days		
57	M Ayyappa	Lab Technician	EEE	13.11.2020 to 01.12.2020	01.12.2020		
58	K Durga Suresh	DEO	EXAM SECTION	24.02.2020 to 09.03.2020	12 Days		
59	P Someswara Rao	Aptitude Trainer	T&P	04.10.2020 to 17.10.2020	10 Days		
60	B Srinivas	Attender	ECE	28.11.2020 to 10.12.2020	7 Days		
61	K Venkata Reddy	Assitant Professor	EEE	7.09.2020 to 11.09.2020 & 16.09.2020 to 09.10.2020	28 Days		
62	K V N CH Srinivas	Clerk	OFFICE	07.11.2020 to 22.11.2020	10 Days		
63	G SARASWATHI	Assitant Professor	CSE	25.02.2020 to 07.03.2020	7 Days		Paid Marriage Leaves
64	I SHANTHI	Assitant Professor	CSE	25.02.2020 to 07.03.2020	7 Days		
65	M Ayyappa	Lab Technician	EEE	24.02.2020 to 05.03.2020	7 Days		
66	S J N Chandrika	Lab Assistant	CSE	26.10.2020 to 08.11.2020	7 Days		
67	Jampa Rajendra	Assitant Professor	ECE	27.10.2020 to 10.11.2020	7 Days		



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PAID LEAVES.2019

S.No	Name of the Staff	Designation	Department	Period	No. Of Days	Remarks
1	P.K.S Sarvesh	Assistanat Professor	EEE	08.01.2019 to 12.01.2019	5 Days	
2	V Rama Narayana	Assistanat Professor	EEE	28.01.2019 to 31.01.2019	4 Days	
3	S Prabhakara Rao	Assistanat Professor	CHEMISTRY	28.01.2019 to 02.02.2019	5 Days	
4	B Swamy	Assistanat Professor	EEE	29.01.2019 to 04.02.2019	5 Days	
5	R Chandu Prakash	DEO	OFFICE	08.02.2019 to 14.02.2019	5 Days	
6	Dr.Purnima K Sharma	Associate Professor	ECE	19.02.2019 to 22.02.2019	4 Days	
7	P.Venkata Ramana	Assistanat Professor	CHEMISTRY	08.02.2019 to 12.02.2019	5 Days	
8	B Anjaneyalu	Assistanat Professor	T&P	14.02.2019 to 20.02.2019	5 Days	
9	K V Srinivasa Rao	Hardware Technician	CSE	06.02.2019 to 28.02.2019	5 Days	
10	P V S Krishna prasad	Lab Technician	CIVIL	12.03.2019 to 20.03.2019	5 Days	
11	K V L Bramaramba Devi	Assistanat Professor	T&P	05.03.2019 to 09.03.2019	5 Days	
12	A Vamsi Subbarayan	Assistanat Professor	CHEMISTRY	26.03.2019 to 30.03.2019	5 Days	
13	CH Jagadidhkumar	Assistanat Professor	PHYSICS	29.04.2019 to 03.05.2019	5 Days	
14	C H Raja Ramesh	Associate Professor	CSE	08.06.2019 to 10.06.2019	2 Days	
15	Dr.K.Jagadeesh	Sr.Assistant Professor	PHYSICS	18.06.2019 to 20.06.2019	3 Days	
16	B Adilakshmi	Assistanat Professor	MATHS	01.06.2019 to 14.06.2019	8 Days	
17	K S S Kiran	Assistanat Professor	ECE	21.03.2019 to 26.03.2019	5 Days	
18	T Susuma	Lab Technician	BSH	21.06.2019 to 27.06.2019	5 Days	

PAID LEAVES.2019

S.No	Name of the Staff	Designation	Department	Period	No. Of Days	Remarks
19	U Rajaratnam	DEO	MBA	03.06.2019 to 08.06.2019	5 Days	Paid Medical Leaves
20	V Jagan Mohan	Assistanat Professor	BSH (CHEMISTRY)	03.07.2019 to 09.07.2019	5 Days	
21	T Srinivasa Rao	Attender	BSH	05.07.2019 to 10.07.2019	5 Days	
22	M Durga Prasad	Assistanat Professor	BSH (CHEMISTRY)	01.08.2019 to 06.08.2019	5 Days	
23	P Muralidhar	Junior Lab Technician	EXAM SECTION	16.08.2019 to 23.08.2019	5 Days	
24	B M G A Bhargav	Attender	CIVIL	12.04.2019 to 20.04.2019	5 Days	
25	P Ravi	Assistanat Professor	BSH (PHYSICS)	05.08.2019 to 08.08.2019	4 Days	
26	A N V Ravi kumar	Assistanat Professor	CIVIL	04.06.2019 to 09.06.2019	5 Days	
27	P Sita Rama Raju	Associate Professor	BSH (PHYSICS)	05.08.2019 to 06.08.2019 & 13.08.2019 to 14.08.2019	4 Days	
28	P Rama krishna	Lab Technician	MECHANICAL	08.08.2019 to 14.08.2019	5 Days	
29	V Srinivas	Assistanat Professor	BSH (MATHS)	30.05.2019 to 12.06.2019	5 Days	
30	T V V Satyanarayana	DEO	CIVIL	02.01.2019 to 04.01.2019 & 07.02.2019 to 09.02.2019	5 Days	
31	Lokkoju Subrahmanyam	Technical Assistant	OFFICE	11.09.2019 to 13.09.2019	3 Days	
32	K Durga Rao	Lab Assistant	LIBRARY	09.09.2019 to 18.09.2019	5 Days	
33	K Sindhuri	Lecturer	MECHANICAL	05.06.2019 to 09.06.2019	5 Days	
34	A. Pavani Gayatri	Assistanat Professor	CIVIL	29.10.2019 to 02.11.2019	5 Days	
35	M Jayasree Durga	Lab Technician	ECE	10.10.2019 to 19.10.2019 & 24.10.2019 to 31.10.2019	5 Days	
36	P Someswara Rao	Assistanat Professor	T&P	19.10.2019 to 23.10.2019	5 Days	
37	P Durga Devi	Assistanat Professor	BSH (CHEMISTRY)	07.11.2019 to 09.11.2019	3 Days	
38	V S Naresh	Associate Dean (R&D)	CSE	11.11.2019 to 16.11.2019	5 Days	
39	Kandavalli Satish Kumar	Lecturer	MECHANICAL	21.10.2019 to 26.10.2019	5 Days	
40	S N Gowri sankar	Senior Assistant	DIPLOMA	30.10.2019 to 06.11.2019	5 Days	
41	A Lakshmi Lavanya	Assistanat Professor	CSE	11.11.2019 to 12.11.2019	2 Days	
42	K Radha Madhavi	Assistanat Professor	BSH (ENGLISH)	28.11.2019 to 04.12.2019	5 Days	

PAID LEAVES.2019

S.No	Name of the Staff	Designation	Department	Period	No. Of Days	Remarks
43	Y Narasimha Rao	Lab Technician	ECE	26.11.2019 to 30.11.2019 and 2.12.2019 to 06.12.2019	5 Days	
44	N Rajasekhar	DEO	CSE	11.06.2006 & 11.10.2019 to 14.10.2019 & 22.10.2019 to 28.10.2019	5 Days	
45	A.Leelavathi	Senior Assistant Professor	CSE	26.08.2019 to 31.08.2019	5 Days	
46	G N V Gangadhar Rao	Assistanat Professor	BSH (CHEMISTRY)	28.11.2019 to 03.12.2019	5 Days	
47	P Sita Rama Raju	Associate Professor	BSH (PHYSICS)	07.12.2019 to 08.12.2019	1DAY	
48	K Jagadeesh	Senior Assistant Professor	BSH (PHYSICS)	02.12.2019 to 04.12.2019	2 Days	
49	P Pedavenkata Rao	Lab Technician	BSH (CHEMISTRY)	19.11.2019 to 26.11.2019	5 Days	
50	S.S.V.Sumalatha	Assistanat Professor	BSH (CHEMISTRY)	09.11.2019 to 11.11.2019	3 Days	
51	S N Poorvasivam	Lecturer	ECE	08.11.2019 to 11.11.2019, 2.12.2019 to 3.12.2019	5 Days	
52	P V V Rama Rao	Professor in EEE and Dean (R&D)	EEE	16.12.2019 to 19.12.2019	4 Days	
53	D S S S H Srikanth	Books Bearar	LIBRARY	27.11.2019 to 03.12.2019	5 Days	
54	U Chandra Rao	Sr.Assistanat Professor	EEE	27.07.2019 to 31.07.2019	5 Days	
55	M Srihari	Attender	EEE	05.11.2019 to 18.11.2019	5 Days	
56	M Abraham Lincon	Lab Technician	CIVIL	11.12.2019 to 11.01.2020	15 Days	
57	Y Divya vani	Assistant Professor	CSE	01.08.2019 to 31.10.2019	3.months	Paid Maternity Leaves
58	K Bilvasri	Account Assistant	OFFICE	27.12.2018 to 09.01.2019	11 Days	Study Leaves
59	P Praneetha	Assistant Professor	CSE	04.01.2019 to 10.01.2019	10 Days	
60	V Srinivas	Assistant Professor	BSH	30.01.2019	1 Days	
61	G Radhakrishnan	Assistant Professor	CIVIL	28.12.2018 to 21.01.2019	15 Days	
62	J Chandra Rao	Assistant Professor	CHEMISTRY	25.01.2019 to 02.02.2019	10 Days	
63	S Chandra Sekhar	Assistant Professor	MECHANICAL	20.02.2019	1 Days	
64	B N V Srinivas	Assistant Professor	MECHANICAL	09.03.2019	1 Days	
65	U.N Srinivas	Scholarship Clerk	OFFICE	12.02.2019 to 10.03.2019	10 Days	
66	U RAJARATNAM	DEO	MBA	23.02.2019 to 10.03.2019	10 Days	

PAID LEAVES.2019

S.No	Name of the Staff	Designation	Department	Period	No. Of Days	Remarks
67	V Rama Hareesh	Assistant Professor	ECE	15.02.2019 & 03.03.2019 Half day	1.5day	Paid Special Leaves
68	K Ramesh Reddy	Associate Professor	MECHANICAL	01.04.2019 to 17.04.2019	10 Days	
69	V Naga sai Manoj	Attender	T& P CELL	18.04.2019 to 25.04.2019	8 Days	
70	M Vamsi Krishna	Assistant Professor	CSE	13.06.2019	1 Days	
71	Y Divya vani	Assistant Professor	CSE	13.06.2019	1 Days	
72	K V Mutyalu	Sr.Assistant Professor	CSE	13.06.2019	1 Days	
73	Y V R P S Sastry	Assistant Professor	CSE	13.06.2019	1 Days	
74	P Praneetha	Assistant Professor	CSE	13.06.2019	1 Days	
75	N Praveen kumar	Assistant Professor	CSE	13.06.2019	1 Days	
76	I Ananda Babu	Assistant Professor	CSE	13.06.2019	1 Days	
77	K Rajini Kumari	Assistant Professor	CSE	13.06.2019	1 Days	
78	A Vekanna Babu	Assistant Professor	CSE	13.06.2019	1 Days	
79	G Sri Ram Ganesh	Assistant Professor	CSE	13.06.2019	1 Days	
80	P Priyadarsini	DEO	BSH	01.04.2019 to 14.04.2019	10 Days	
81	Ch Jagadeesh Babu	Assistant Professor	CIVIL	11.06.2019 to 22.06.2019	10 Days	
82	O Sri Nagesh	Assistant Professor	CSE	13.08.2019 to 14.08.2019 & 16.08.2019 to 17.08.2019	4 Days	
83	O Sri Nagesh	Assistant Professor	CSE	03.10.2019 to 05.10.2019	3 Days	
84	G Chandra Babu	Assistant Professor	EEE	21.10.2019 to 24.10.2019	4 Days	
85	L PRAKASH	Attender	EEE	22.10.2019 to 05.11.2019	10 Days	
86	M Koteswara Rao	Associate Professor	ECE	28.10.2019 to 31.10.2019 & 04.11.2019 to 07.11.2019	10 Days	
87	V S Naresh	Associate Dean,R&D	CSE	03.12.2019 to 14.12.2019	10 Days	
88	K Vinay Kumarr	Assistant Professor	CSE	08.11.2019 to 09.11.2019 & 04.12.2019	3 Days	
89	A Ashok	Assistant Professor	MECHANICAL	27.11.2019 to 14.12.2019	10 Days	
90	V V Rama Rao	Attender	DIPLOMA	18.10.2019,19.10.2019,24.10.2019,26.10.2019, 28.10.2019	5 Days	

PAID LEAVES.2019

S.No	Name of the Staff	Designation	Department	Period	No. Of Days	Remarks
91	G Rajesh	Lab Technician	EEE	12.02.2019 to 24.02.2019	7 Days	Paid Marriage Leaves
92	R Madhavi	Assistant Professor	CIVIL	18.04.2019 to 30.04.2019	7 Days	
93	K Phani Raju	Lab Technician	MECHANICAL	17.04.2019 to 24.04.2019	7 Days	
94	Ch Bhnu prakash	Assistant Professor	EEE	20.04.2019 to 30.04.2019	7 Days	
95	B Anjaneyulu	Assistant Professor	T&P	03.06.2019 to 10.06.2019	7 Days	
96	Ch Jagadish kumar	Assistant Professor	BSH (PHYSICS)	24.05.2019	7 Days	



SRI VASAVI ENGINEERING COLLEGE (AUTONOMOUS)

Sponsored by Sri Vasavi Educational Society)

(Approved by AICTE, New Delhi & Permanently affiliated to JNTUK, Kakinada)

Accredited by NAAC with 'A' Grade ,Recognized by UGC under section 2(f) & 12(B))

(NBA Accreditation to B.Tech., EEE,CSE, ME and ECE Branches for 3 Years)

Pedatadepalli, TADEPALLIGUEDEM – 534 101. W.G.Dist. (A.P)

STAFF

PAID LEAVES.2018

S.No	Name of the Staff	Designation	Department	Period	No. of Days	Remarks
1	Dr.G.CH.S.Madhusudhan Rao	Librarian	LIBRARY	08.01.2018 to 11.01.2018	4 Days	
2	K.Babu	Technician	EEE	18.12.2017 18.01.2018	10 Days	
3	K. Krishna Vasu	Programmer	CSE	26.01.2018 to 10.02.2018	10 Days	
4	S.Sateesh	PET	BSH,PET	09.11.2017 to 17.01.2018	10 Days	
5	M. Suresh Babu	Assistant Professor	T&P	09.03.2018 to 11.03.2018	3 Days	
6	B.Anjaneyalu	Assistant Professor	TRAINING SECTION	06.04.2018 to 07.04.2018 & 09.04.2018	3 Days	
7	G.Girija kumari	DEO	R&D	18.05.2018 to 29.05.2018	5 Days	
8	K.Venkata Mutyalu	Assistant Professor	CSE	06.04.2018 to 12.04.2018	5 Days	
9	P.Praneetha	Assistant Professor	CSE	04.06.2018 to 08.06.2018	5 Days	
10	M.Abraham Lincon	Lab Technician	CIVIL	05.06.2018 to 12.06.2018	5 Days	
11	T.Sushma (BSH)	Lab Technician	BSH	22.05.2018 to 02.06.2018	5 Days	
12	B.Adi lakshmi (BSH Maths)	Assistant Professor	BSH (MATHS)	11.06.2018 to 15.06.2018	5 Days	
13	V V Rama Rao	Attender	DIPLOMA	30.05.2018 to 17.06.2018	5 Days	
14	KHD Suresh kumar	DEO	EXAM SECTION	13.6,15.6,18.6,21.6.2018	4 Days	
15	M.Koteswara rao	Assistant Professor	ECE	24.04.2018 to 01.05.2018	5 Days	
16	M.Chiranjeevi	Attender	OFFICE	26.06.2018 to 03.07.2018	5 Days	
17	T. Srinivasa Rao	Attender	BSH	01.07.2018 to 07.07.2018	7 Days	
18	Ch Raja Ramesh	Associate Professor	CSE	26.07.2018 to 27.07.2018	2 Days	
19	V.Rama hareesh	Assistant Professor	ECE	3.8.2018 to 04 .08.2018	2 Days	
20	CH.Jagadish kumar	Assistant Professor	BSH	07.08.2018 to 11.08.2018	5 Days	
21	P Someswara Rao	Aptitude Trainer	T&P	11.07.2018 to 18.07.2018	5 Days	
22	B Anjaneyalu	Assistant Professor	BSH	20.07.2018 to 23.07.2018	2 Days	
23	P.Sukanya	Assistant Professor	CSE	04.09.2018 to 19.09.2018	5 Days	
24	V Durga vijaya lakshmi	lecturer	ECE	22.9.2018 to 28.09.2018	5 Days	

PAID LEAVES.2018

S.No	Name of the Staff	Designation	Department	Period	No. of Days	Remarks
25	Ch Narayana Rao	Adminstrative Officer	OFFICE	16 & 22 .10.2018 to 24.10.2018	5 Days	Paid Medical Leave
26	G Srinivasa Rao	Attender	BSH	15.09.2018 to 20.10.2018	5 Days	
27	K.V Bhargav (eee)	Assistant Professor	EEE	14.03.2018 to 19.03.2018	5 Days	
28	B Swamy (eee)	Assistant Professor	EEE	26.06.2018 to 30.06.2018	5 Days	
29	Dr K Jagadeesh (Physics)	Assistant Professor	BSH (PHYSICS)	11.09.2018 & 20.09.2018. & 10.11.2018	3 Days	
30	V srinivas (Maths)	Assistant Professor	BSH	15.03.2018 to 17.03.2018 & 17.07.2018 to 18.07.2018	5 Days	
31	Y Hemambaradhara Rao (CSE)	DEO	CSE	13.11.2018 to 15.11.2018&19.11.2018 to20.11.2018	5 Days	
32	Ch Srinivasa Rao (English)	Assistant Professor	BSH	10.11.2018 to 12.11.2018 & 23	3 Days	
33	G Rama Devi	Assistant Professor	BSH	12.11.2018 to 18.11.2018	5 Days	
34	K Preethi	DEO	ECE	28.05.2018 to 31.05.2018	5 Days	
35	M Satyanarayana (MBA)	Attender	MBA	25.08.2018 to 30.08.2018	5 Days	
36	Ch Srinivasa Rao (English)	Assistant Professor	BSH	21,22,24 & 26	2 Days	
37	K Padmavathi (Bsh)	DEO	BSH	22.03.2018 to 23.03.2018 , 15,16,29 Oct.2018	4 Days	
38	A N V Ravi kumar	Lab Technician	CIVIL	11.12.2018 to 15.12.2018	5 Days	
39	Kothapalli Krishna (English)	lecturer	BSH	27.02.2018 to 01.03.2018	4 Days	
40	J Suresh Kumar	Assistant Professor	BSH (CHEMISTRY)	18.12.2018 25.12.2018	5 Days	
41	P Ravi	Assistant Professor	BSH (PHYSICS)	13.06.2018 to 15.06.2018	5 Days	
42	M Srihari	Attender	BSH (PHYSICS)	01.12.2018 to 10.12.2018	5 Days	
43	K Sindhuri	lecturer	MECHANICAL	12.11.2018 to 17.11.2018	5 Days	
44	L Subrahmanyam	Technical Assistant	OFFICE	24.05.2018 to 25.05.2018	5 Days	
45	K V L Bramaramba Devi	Assistant Professor	TRAINING SECTION	24.12.2018 to 27.12.2018	3 Days	
46	N V Narayana Rao	Assistant Professor	ECE	16,17,18,20,21.08.2018	5 Days	
47	K V R Suresh Kumar	Programmer	CSE	29.12.2018 to 31.12.2018	2 Days	
48	A.Leelavathi	Assistant Professor	CSE	01.06.2018 to 01.09.2018	3 Months	Paid Maternity Leaves
49	P Ravi	Assistant Professor	BSH	23.07.2018 to 28.07.2018	6 Days	Study Leaves
50	Konakalla Bilvasri	Accounts Assistant	OFFICE	27.12.2018 to 09.01.2019	11 Days	
51	N.Rajasekhar	Sr DEO	CSE	02.04.2018 to 13.04.2018	10 Days	
52	K.Jhansi Rani	Assistant Professor	BSH	25.04.2018 to 02.05.2018	7 Days	

PAID LEAVES.2018

S.No	Name of the Staff	Designation	Department	Period	No. of Days	Remarks	
53	R.Sarath Babu	Assistant Professor	BSH	25.04.2018 to 02.05.2018	7 Days		
54	A.Ratna kumari	DEO	FINISHING SCHOOL	17.04.2018 to 28.04.2018	10 Days		
55	P.V.S.Krishna prasad	Lab Technician	CIVIL	30.04.2018 to 17.05.2018	13 Days		
56	S chandra sekhar	Assistant Professor	MECHANICAL	09.6.2018 to 10.06.2018	2 Days		
57	K. Kiran kumar	Assistant Professor	MECHANICAL	08.06.2018 to 18.06.2018	10 Days		
58	P V S K Prasad	Lab Technician	CIVIL	11.08.2018 to 26.08.2018	10 Days		
59	T Obulesu	Assistant Professor	MECHANICAL	23.08.2018	1 Day		
60	K Hemanth	Assistant Professor	MECHANICAL	28.08.2018	1Day		
61	V sarath teja	Assistant Professor	MECHANICAL	28.08.2018	1Day		
62	Pabolu venkata krishna	Assistant Professor	MECHANICAL	28.08.2018	1Day		
63	K C S Vysa krishnaji	Assistant Professor	MECHANICAL	28.08.2018	1Day		
64	A Rajesh	Assistant Professor	EEE	14.09.2018 to 19.09.2018	5 Days		
65	K Chandrika	Assistant Professor	CSE	22.10.2018 to 21.11.2018	31 Days		
66	Ch.Rambabu	Professor	EEE	21.08.2018 to 01.09.2018	10 Days		
67	U Rajaratnam	DEO	MBA	27.09.2018 to 27.10.2018	10 Days		
68	Y vijaya lakshmi	Library Asst	LIBRARY	22.10.2018 to 04.11.2018	10 Days		
69	M Koteswara Rao	Associate Professsor	ECE	28.12.2018 to 29.12.2018	2 Days		
70	KCS VYASA KRISHNAJI	Assistant Professor	MECHANICAL	16.4.2018 to 28.04.2018	7 Days		Paid Marriage Leaves
71	M.Vamsi Krishna	Assistant Professor	CSE	18.06.2018 to 23.06.2018	6 Days		
72	V Lakshmi kanaka durga (Pt)	Assistant Professor	MATHS	26.06.2018 to 14.07.2018	7 Days		
73	B SWAMY	Assistant Professor	EEE	03.07.2018 to 12.07.2018	7 Days		
74	G Ananda kumar	Assistant Professor	EEE	10.22.2018	7 Days		
76	K santhosh surya kiran (ece)	Assistant Professor	ECE	12.10.2018 &13.10.2018 & 22.10.2018 to 26.10.2018	7 Days		
77	K Chandrika	Assistant Professor	CIVIL	22.08.2018 to 13.09.2018	7 Days		
78	V L D Prasad Reddy	Assistant Professor	CIVIL	10.12.2018 to 22.12.2018	7 Days		
79	L Naga Satish	Lab Assistant	CSE	21.12.2018 to 31.12.2018	7 Days		

**Sample Proofs of
Maternity Leaves /
Special Leaves**

Year: 2023

24/01/2023,
Tadepalligudem.

To
The principal
Sri Vasavi Engineering college
Tadepalligudem.

OS
4 day
Medical leave
granted
C/O
[Signature]

Through proper channel.

Sub: Request for medical leave Regarding

Respected sir,

I A. Anusha working as an Asst. Professor of Chemistry in BSH department would like to bring to your notice that I couldn't attend the college from 18-01-2023 to 21-01-2023 due to viral fever. So, requesting you to consider my leave as medical leave. I am enclosing the prescription details given by the doctor.

Thanking you,

Yours faithfully

Forwarded to HOD, BSH

SSV. S. Palta
24/1/23

A. Anusha
(Chemistry section)

Forwarded to principal sir for considering her request

[Signature]
24/01/2023

Eligible for
Medical leave 4 days
KBY

[Signature]
24/1/

SRI SAI PAVAN HOSPITAL

Diabetic Care and Laporoscopic Centre

16/1/23
1270

Depaul Nagar, BHIMADOLE

80086 85400, 95159 97348

Patient Name: D. Anusha OP.No. 7919
 Address: B.D.L Paul - 1:4 AM
 valid from: 16/01/23 to 31/01/23 Age: 24y Sex: f

ECG : [Signature] Date: 16/01/23
 FBS :
 RBS :
 CBP :
 MP : Temp: 101

idal NEGATIVE NEGATIVE
 U-Analysis : [Signature]
 Urine $\left\{ \begin{array}{l} \text{Alb} \\ \text{Sug} \end{array} \right.$: [Signature]
 Gravindex :
 HB % :
 Blood Grouping :
 VDRL :
 Elisa :
 ...s Ag : [Signature]
 HCV :
 S - Amylase :
 S - Electrolytes :
 S. Creatinine :

Consent for Treatment

రోగ వివరములు, వైద్య విధానము డాక్టరు గారు వివరించిన తరువాత పూర్తిగా అర్థం చేసుకొని నా యిష్ట పూర్వకంగా వైద్యం చేయించుకొనుచున్నాను.

అధివారం సాత చీటీలు చూడబడవు

Not Valid for Medical Legal Cases

31/01/2023.

From:

G. Ramadevi
Assist. professor.
BSH

2

Encl
1/2

To:

The principal
Sri Vasavi Engineering college
Pedatade palli

05
5 day medical
leave stamped

Sub: Request for medical leave - Reg.
Through proper chanel - HOD (BSH)

I. G. Ramadevi working as sr. Assist professor of physics
could not attend my duties from 19/01/23 to 24/01/23 as i was
suffering from fever. Doctor advised to take rest for one week.
Hence I request you to kindly consider my absence as medical
leave. I am here with enclosing medical certificate

Thanking you

yours faithfully

Ramadevi 31/01/23

Forwarded to principal for
for considering her request

Heel [Signature]
G.H.O., BSH 31/01/2023

Eligible
for medical leave
5 days
K&Z

5 days
31/1

MEDICAL CERTIFICATE

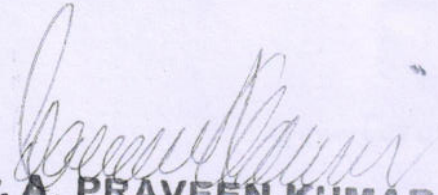
THIS IS TO CERTIFY THAT Cajula Ramadevi

..... IS SUFFERING

FROM Acute viral febrile illness AND HE/SHE IS ADVISED

TO TAKE REST FROM 19/01/2023 TO 24/01/2023

HE/SHE IS FIT FOR DUTY FROM 25/01/2023



Dr. A. PRAVEEN KUMAR
M.B.B.S, P.G.D. Family Medicine (CMC Vellore)
C.Diabetes, Fellowship in HIV Medicine (CMC Vellore)
Regd. No. 65360
Civil Assistant Surgeon
PHC Dwarakatirumala, Eluru Dist.

pedakadepalli

6/2/23

To

The principal sir
Sri Vasavi Engineering college
pedakadepalli

05
7 day marriage leave/
special leave granted

sub: Regarding marriage leave 6(2)23

Respected sir,

I, Nallagalwa sankar working as

Assistant professor in the department of EEE since
7/2/22. I would like to inform you that I am
getting married on 12/2/23. In this regard, I am

applying leave from 8/2/23 to 25/2/23. so

I humbly requesting you to grant me special
leave for seven days

Thanking you sir,

Yours sincerely

Nallagalwa. sankar

EEE Dept

Assistant professor

8978618576

1362

Recommended &
forwarded

Sudha Rani 6/2/23
Dr. Sudha Rani Donepudi, M.E., Ph.D.

Head of the Department
Electrical & Electronics Engineering
SRI VASAVI ENGINEERING COLLEGE
(Autonomous)

7 Day's
leave



శ్రీ|| జానక్యా: కమలామలాంజలిపుటోయా: పద్మరాగాయితా:
 నృస్తారాఘవ మస్తకేచ విలసత్కుంద ప్రసూనాయితా:
 ప్రస్తాశ్యామల కాయకాంతికలితా: యా యింద్రనీలాయితా:
 ముక్తాస్త్రా శుభదాభవస్తు భవతాం శ్రీరామవైవాహికా:



శ్రీ కళ్యాణవేదిక

ప్రకాశం జిల్లా, కంభం మండలం,
 తురుమెళ్ళ గ్రామంలో మా స్వగృహము నందు



శ్రీ విందు

ది. 12-02-2023 ఆదివారం ఉదయం
 గం. 11-00 ల నుండి కళ్యాణవేదిక వద్ద

బంధుమిత్రుల అభినందనలతో....

శ్రీరస్తు

శుభమస్తు

అవిఘ్నమస్తు



నల్లగాల్వ వారి
 కళ్యాణ శుభలేఖ



నల్లగాల్వ శింగరయ్య శ్రీమతి రంగలక్ష్మి దంపతులు వ్రాయు శుభలేఖార్థములు

మా కనిష్ఠ కుమారుడు

వరుడు : చి|| శంకర్ Asst. Prof.

వధువు : చి|| లా|| సౌ|| లక్ష్మి



ప్రకాశం జిల్లా, కంభం మండలం, తురుమెళ్ళ గ్రామ వాస్తవ్యులు
 శ్రీ పూసలపాటి వీరనారాయణ, శ్రీమతి విజయలక్ష్మి దంపతుల ఏకైక కుమార్తె

సుముహూర్తం

స్వస్తిశ్రీ చాంద్రమాస శ్రీ శుభకృత్ నామ సం|| ర మాఘ మాస బహుక సప్తమి అనగా
 ది. 12-02-2023 ఆదివారం ఉదయం గం. 8-39 ని.లకు

(స్వాతి నక్షత్రయుక్త మీన లగ్న శుభ పుష్యరాంశము నందు)

అభిలంఘనం

ఈ పవిత్ర పరిణయ శుభసమయంలో ముఖ్యాల పందిరిలో వేద మంత్రాల నడుమ
 మంగళ హారతుల మధ్య పవిత్రమైన మీ ఆశీస్సులే నూతన వధూవరులకు శ్రీరామరక్ష

భవదీయులు,

నల్లగాల్వ శింగరయ్య

శ్రీమతి రంగలక్ష్మి



KSE

Pronatal
24/6/23

Pedatadepalli
21/06/2023

From
A Naga Jyothi
Asst. Professor
Computer Science & Engineering
Sri Vasavi Engineering College
To
The principal
Sri Vasavi Engineering College
Pedatadepalli
Sir,

Secretary & Correspondent
Sir, for your approval
23/6/23

23/6/23
24.6.2023

Sub: Request for Maternity Leave-Regd.

I am writing this letter to inform you about my maternity leave. On 16th of this month, I have blessed with a baby boy. So, I would like to avail my Maternity leave from 17/06/2023 to 17/11/2023.

In the view of the above, I would request your good self to be pleased to grant my Maternity leave for the above specified period and for this act of kindness I shall remain ever grateful to you.

Thanking you,

Yours Sincerely

A. Naga Jyothi

(A.Naga Jyothi)

for comments
23/6/23

23/6/23

Dear Sir,
Kindly sanction the maternity leave to the above said period. I didn't assigned any course work for her during the above period.
21/06/2023

Head of the Department
Dept of Computer Science & Engineering
Sri Vasavi Engineering College
TADEPALI, PIN 524 101

Year: 2022

Tadepalligudem

Dt: 02.05.2022

To
The Principal
Sri Vasavi Engineering College
Tadepalligudem.

OS
3 day
Medical leave
granted

CAO
25/4/22

OS
check eligibility
CAO
25/4/22

(Through Proper Channel)

Sub: Request to consider my Casual Leaves as Medical Leaves from 25.04.2022 to 27.04.2022 reg.

I, V. Rama Narayana working as Assistant Professor in EEE Department. I am not attended to the duties during 25.04.2022 to 27.04.2022 due to fever. As per the suggestions given by Dr. K. Ranganatha Kumar M.B.B.S. I have taken rest from 25.04.2022 to 27.04.2022. Hence, I am requesting you to consider my Casual Leaves as Medical Leaves during the above said dates. I hope positive response.

Thanking You Sir.

Yours Faithfully,

V. Rama Narayana

(V RAMANARAYANA)

Forwarded
To Sudha Rani Donipudi
Dr. Sudha Rani Donipudi, M.E., Ph.D
Head of the Department
Electrical & Electronics Engineering
SRI VASAVI ENGINEERING COLLEGE
(Autonomous)

Eligible for
Medical leave
3 days

27.04.2022

I write to certify
U. Rama Narayana, Associated Professor
in Vasavi Engineering College,
Tadepalligudem is under treatment
for viral fever and as such
admitted from 27.04.2022 to
27.4.2022. He is fit to join his
duties from 28.4.2022

K. Ranganatha Kumar
27/4/2022

DR. K. RANGANATHA KUMAR
Regd No. 9023 M.B.B.S.
VEKATA NARASIMHA NURSING HOME
TADEPALLIGUDEM-534 101

Year: 2021

From
B.Rohitha
Lecturer
Civil Engineering Department
Sri Vasavi Engineering College(A)

To
The Principal
Sri Vasavi Engineering College(A)
Pedatadepalli
Tadepalligudem

"Through HOD, Civil Engineering Department"

Sub: Sanction of Medical Leave- Request Reg.,

Sir,

I B.Rohitha working as Lecturer in the Civil Engineering Department would like to apply for medical leave as I have undergone treatment for gynecology problem for **Five days**. I request you to kindly treat this as my medical leave for which I am permitted which I would ever be grateful to you, sir.

Leave period :February - 9th to 13th 2021

Thanking you Sir,

Yours Sincerely,

B. Rohitha
(B.Rohitha)

Enclosers: Medical certificate

Submitted to principal Sir,

GR
16/2/21

Eligible for
Medical Leave
K.S.

16.02.2021
Pedatadepalli

OS
5 day
Medical leave
granted

GR
18/2/21

4 Days Entery
16/2

2021

Date: 13-02-2021

I, Dr. Kodali Shamsul Haq after careful physical examination of

Mr./Mrs./Miss B. Rohitha, Lecturer, Vasavi College here by certify

at he/she is suffering from excessive bleeding. I advise him/her

period of absence from duty for 5 days with effect from 9-02-2021

to 13-02-2021

K. Jhansi Rami Gouri
Signature
VEENUS NURSING HOME
Dr. Smt. K. Jhansi Rami M.B.B.S.
Regd. 13661
Subbs Reg. Post, TADEPALLIGUDEM

Name of Dr. K. Jhansi Rami Gouri

Qualification: M.B.B.S.

Registration No.: 13661

KV
4/6/21

Date: 03/05/2021

Secretary & Correspondent
Sir,
for your approval

From
Ms. K Valli Aparna
PA to Principal
Sri Vasavi Engineering College
Tadepalligudem - 534 101

CAUTION
3/5/21
Sanctioned
Anv
5.6.2021

To
The Secretary & Correspondent
Sri Vasavi Engineering College
Tadepalligudem - 534 101

Sub : Request for Sanction of Calamity Leave - reg.

Respected Sir ,

This is to bring to your kind notice that, I could not attend the college for 18 Working Days from 07/04/2021 to 02/05/2021 due to sudden demise of my father on 07/04/2021, in order to complete the ceremonial rituals. In this connection, I request you to grant me Calamity leave from 07-04-2021 to 02-05-2021 (18 Working Days).

Thanking You sir,

Aparna.K
Yours faithfully, 03/05/2021

K. Valli Aparna
PA to Principal
Sri Vasavi Engineering College

Tadepalligudem,
2/12/2021.

To
The Principal,
Sri Vasavi Engineering College,
Pedatadepalli.

05
2/12/2021

Sub: Leave application for my marriage.

Sir,

I am glad to bring this to your attention that I am getting married on 7/12/2021. I would like to take leave from 4/12/2021 to 18/12/2021, for relevant arrangements. Please find a marriage invitation along with the letter.

Kindly grant me leave for the same and please give your blessings.

Thanking you sir,

Kindly consider,
Forwarded to
Principal Sir,
E/Creativity
2/12/2021

Yours sincerely,
V.V. Nagalakshmi.
T-ECE-104.



శ్రీరస్తు

శుభమస్తు

అవిఘ్నమస్తు



శ్లో॥ జానక్యాః కమలామలాంజలి పుబ్దయాః | పద్మరాగాయితాః || న్యస్తారాఘవ మస్తకేచ విలసత్కుండ ప్రసూనాయితాః ||
స్రస్తాశ్యామల కాయకాంతి కలితా యా యింద్ర నీలాయితాః || ముక్తాస్తాశ్శుభదాభవంతు భవతాం శ్రీరామవైవాహికాః ||

వానపల్లి వారి కళ్యాణ ఆహ్వాన శుభ పత్రిక

వానపల్లి మునీశ్వరరావు శ్రీమతి సూర్యకుమారి దంపతుల వ్రాయు శుభలేఖార్థములు
మా కనిష్ఠ కుమార్తె



వధువు : చి॥ల॥సో॥ వెంకట నాగలక్ష్మిని

వరుడు : చి॥ గిలీశ కృష్ణ కు (M.Sc, Chemistry)

(తణుకు వాస్తవ్యులు శ్రీ అడబాల వెంకట రమణరావు (లేటు), శ్రీమతి రంగనాయకి దంపతుల ఏకైక కుమారుడు) యిచ్చి వివాహము జరిపించుటకు పెద్దలు నిశ్చయించినారు.

సుముహూర్తం

స్వస్తిశ్రీ చాంద్రమానేన శ్రీ ఘన నామ సంవత్సర మార్గశిర శుద్ధ తదియ

అనగా ది. 7.12.2021 రాత్రి గం॥ 4.23 ని॥లకు (తెల్లవారితే బుధవారం) ఉత్తరాషాడ నక్షత్ర యుక్త తులా లగ్నమందు

కళ్యాణవేదిక:
శ్రీ సత్యమిని ఫంక్షన్ హాల్
కోటసత్రమ్మ గుడి వద్ద
నిడదవోలు

విండు :
ది. 7.12.2021 మంగళవారం
రాత్రి 7 గం॥ల నుండి
కళ్యాణ వేదిక వద్ద



అభిలాష

చిరునవ్వులు మూటగట్టి, అక్షింతలు చేతబట్టి, కళ్యాణవేదిక చుట్టుముట్టి, మీ అమృత హస్తాలతో నూతన వధూవరులను ఆశీర్వదించ వ్రార్దన

ఆగమనాభిలాషులు

భవటియులు

శ్రీ కుమారపు బాలసుబ్రహ్మణ్యం శ్రీమతి ఉషశ్రీ
శ్రీ మందపల్లి రామమోహనరావు శ్రీమతి రామ తులసి



వానపల్లి మునీశ్వరరావు
శ్రీమతి సూర్య కుమారి

వానపల్లి కృష్ణ శ్రీమతి వెంకట లక్ష్మి, వానపల్లి శ్రీనివాస్ శ్రీమతి దేవి మరియు ఇంఘమిత్రుల ఆధిస్పదలతో...

Pedatadepalli,

Dt : 03/03/2021

From,

G.S. Prasanthi,
Assistant Professor,
BSH Dept.

3/3/21
Secretary & Correspondent
Sir, for approval #

To,

The Principal,
Sri Vasavi Engineering College,
Pedatadepalli, T.P. Gudem.

3/3/21
Approved
16/3/2021

Sub: Req - Maternity leave - Req

Respected Sir,

I write this letter to inform you that I am nearing my baby due date and my doctor has given 03rd April 2021 as my due date for delivery. She also advised me to be under her supervision as soon as possible. So, I request you to grant me the Maternity leave ^{ie. from 04/03/2021.} for 3 months, I wish to rejoin soon & I will notify you about it and if I want to extend my leave period I will notify you as well.

Thanking you Sir,

Yours Sincerely,

G.S. Prasanthi,
Asst Prof (Maths)
BSH Department

Forwarded to principal for
for considering her request

3/3/21
03/03/2021

Year: 2020

Pedatadipalli,
17/02/2020

Amount
17/2/2020
11/8

From:

P. Durga Devi
Asst. professor,
BSH (Chemistry)

0.5
5 day
Medical leave
granted

3

TO:

The principal,
Sri vasavi engineering college,
Pedatadipalli

sub:- Request for Medical leave - Reg.
Through proper channel - HOD Chemistry section.

I, P. Durga Devi, working as an Asst professor
chemistry of BSH Dept, could not attend my duties
from 11/02/2020 to 15/02/2020 as I was suffered
from viral fever. Doctor advised to take rest for
one week. Hence I request you to kindly consider
my absence as Medical leave. I am here with
enclosing Medical certificate.

Thanking you sir.

Forwarded to principal
for kind perusal.

Manu
17/2/2020

Eligible for medical leave
LDR

Yours faithfully
P. Durga Devi
BSH (Chemistry)



"ASRAM"

Alluri Sitarama Raju Academy of Medical Sciences

Malkapuram (Village), Eluru (Mandal) - 534005, W.G. Dist., A.P. India

Tel : (08812) 288288, 288299

Fax : (08812) 224322, E-mail : asrams@yahoo.com

11.02.2020

TO WHOMSOEVER IT MAY CONCERN

This is to certify that Mrs P. Durga Devi 30 year's old female came to OPD on 11.02.2020 with complaints of fever with generalised body pains and on examination she was diagnosed as viral fever with myalgia. She was advised bed rest for 1 week (i.e., 11.02.2020 to 16.02.2020) with prescribed medications. She is tentatively fit to join her duties from 17.02.2020.

This is for your kind intimation.

N. Raghavaram

Dr. N. Raghavaram

Asst Professor

Dept of Gen.Medicine.

Assistant Professor

Dept. of Gen. Medicine

ASRAM Hospital, ELURU

Pedatadepalli.

3/1/20

TO

The principal,
Sri Vasavi Engg college,
Pedatadepalli.

class
eligibility
CNC
28/10/20

or
CNC
28/10/20

Today
Special covid
leave is
granted

Approved
28/10

CNC
28/10/20

sub: Requesting to grant special leave due to
COVID-19 - Reg

I Y.Y.S. Manogna Working as an Assistant Professor
in ECE Department. I was effected by COVID-19 and it
was confirmed as positive on 26-09-2020. So I was on
leave from 01-10-2020 to 24-10-2020. I am requesting
you to grant these days as special leave. Here
I am attaching the Test Reports for Documental Proof.

Thanking you.

Yours faithfully,
Y.Y.S. Manogna,
[T-ECE-97],
Emp. ID: 99.

May be Considered,
Forwarded to principal sir
for your kind approval,

Qual Quei
26/10/2020

19 Days working

ICMR Specimen Referral Form for COVID-19 (SARS-CoV2)

INTRODUCTION:

This form is for collection centres/ labs to enter details of the samples being tested for Covid-19. It is mandatory to fill this form for each and every sample being tested. It is essential that the collection centres/ labs exercise caution to ensure that correct information is captured in the form.

INSTRUCTIONS:

- ⊙ Inform the local / district / state health authorities, especially surveillance officer for further guidance
- ⊙ Seek guidance on requirements for the clinical specimen collection and transport from nodal officer
- ⊙ This form may be filled in and shared with the IDSP and forwarded to a lab where testing is planned
- ⊙ Fields marked with asterisk (*) are mandatory to be filled

SECTION A - PATIENT DETAILS**A.1 TEST INITIATION DETAILS**

*Doctor Prescription: Yes No *Follow up Sample: Yes No
 (If yes, attach prescription; If No, test cannot be conducted) If Yes, Patient ID: _____

A.2 PERSONAL DETAILS

*Patient Name: Y. SRI. MANOJNA
 *Patient in quarantine facility: Yes No *Age: 30 Years/Month (If age=1 yr, pls. tick months checkbox)
 *Present Village or Town: AVULA VARI STREET
 *District of Present Residence: WEST GODAVARI *Gender: Male Female Others
 *State of Present Residence: Andhra pradesh *Mobile Number: 9398508488
 *Present patient address: 22 word Avvula Street. *Mobile Number belongs to: Self family
 Pincode: 534350 *Nationality: Indian
 *Downloaded Aarogya Setu App: Yes No
(These fields to be filled for all patients including foreigners)

Aadhar No. (For Indians): 9398508488

Passport No. (For Foreign Nationals): _____

A.3 SPECIMEN INFORMATION FROM REFERRING AGENCY*Specimen type Throat Swab Nasal Swab BAL ETA Nasopharyngeal swab *Collection date 26-09-2020 07:13:15 PM*Sample ID (Label) 9820425**A.4 PATIENT CATEGORY (PLEASE SELECT ONLY ONE)**

Cat 1: Symptomatic international traveller in last 14 days _____
 Cat 2: Symptomatic contact of lab confirmed case _____
 Cat 3: Symptomatic Healthcare worker / Frontline workers _____
 Cat 4: Hospitalized SARI (Severe Acute Respiratory Illness) patient _____
 Cat 5a: Asymptomatic direct and high risk contact of lab confirmed case - family member _____
 Cat 5b: Asymptomatic healthcare worker in contact with confirmed case without adequate protection. _____
 Cat 6: Symptomatic Influenza like Illness (ILI) in Hospital _____
 Cat 7: Pregnant woman in / near labour _____
 Cat 8: Symptomatic (ILI) among returnees and migrants (within 7 days of illness) _____
 Cat 9: Symptomatic Influenza Like Illness(ILI) patient in Hotspot / Containment zones _____
 Other: (please specify) * (Select "other" only if the patient doesn't belong to category 1-8) _____

26/10.

TO
The Principal,
Sri Vasavi Engineering College,
Pedatadepalli,
Tadepalligudem,
23/10/2020.

23/10/20
* Secretary & Correspondent
Sir, approve for

7 day Special leave

CAHON
23/10/20
CAHON

Subject - Marriage leave Application

Dear Madam/Sir
My greetings!

I want to inform you that my marriage is
being scheduled on 28/10/2020.

So please grant me leave for 26/10/2020 to 08/11/2020.

I would be really grateful to this great Compassion.

Thanking you sir/madam.

Yours faithfully,

S. J. N. Chandrika
NT-CSE-31 (1079)
Lab ~~Asst~~ - CSE

Forwarded

23/10/20
I/c

TO
The principal,
Sri Vasavi Engg college.
pedatadepalli.

18/11/20
AS

pedatadepalli.

Secretary & Correspondent
Sir, for your approval

Subj: Request regarding maternity leave.

Respected sir,

(NONO) wllh
Anwar Sult
Muzal

I G. Saraswathi [T-CSE-106] Assistant professor in
CSE department, Here by requesting you sanction
maternity leave from 13/11/2020 to 16/02/2021
As my expected date of delivery is 1/12/2020
if any extension is required I will intimate
you sir.

Thanking you sir.

Forwarded to principal Sir

AC
10/11/2020

yours sincerely
G. Saraswathi
[T-CSE-106]
CSE
10/11/2020

Year: 2019

01

Pedatodepalli,
1-2-19.



TO
The Principal,
SVEC,
Pedatodepalli,

5 day
medical
leave
granted
CMO
2/2/19

Sub Reg: Request for considering period as
medical leave reg.)

Respected Sir,
I (P.U.S.Sarubh) working as Assistant professor
in EEE Department in our college with Number T-EEE-74.
During the period 8-1-2019 to 12-1-2019 (5 days) I admitted in
hospital for viral fever. So kindly consider the above
day as medical leave. I am attaching the documents
regarding the above.

Thanking you Sir,
Recommended & Forwarded.
D. Sudha Kanthi
1/2/19.

Yours Sincerely,
P.U.S.Sarubh
Asst. professor
EEE Dept.
Emp. ID: T-EEE-74
B.No -> 372



శ్రీరామ్ హాస్పిటల్

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9491521956, 9440149579

డా॥ కొల్లు శ్రీనుబాబు, MS (Gen Surgery), FIAGES
జనరల్ & లాపరోస్కోపిక్ సర్జన్
KGH, VISAKHAPATNAM
Regd. No. 66335

డా॥ కొల్లు సునీత, MBBS., D.A
అనస్థీసిస్ట్, ఇంటెన్సివిస్ట్
RMC, KAKINADA
Regd. No. 94208

Name : P. K. Sarvesh Age : 32 Sex : M

O.P. No. Date: 30.1.19

BP

TEMP

DM

HTN

CAD

CVA

H/O Surg.



To whom so ever it may concern
This is to inform patient by name
P.K. Sarvesh was suffered from
viral fever for which he was admitted
in our hospital during the period
8-1-19 to 12-1-19.

He was advised rest for well further.
He may continue his duties from
17/1/19.



Tadepalligudem,
Dt: 6-11-2019.

To
The Principal,
Sri Vasavi Engineering College,
Tadepalligudem.

^{as}
10 day
calamity leave is
granted


6/11

Sub: Request for Special Casual leaves ^{as per} 6/11/19

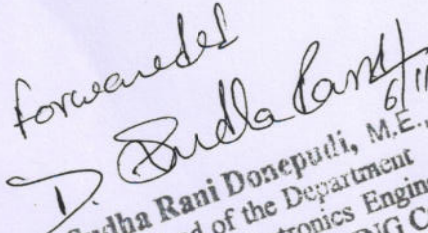
Respected Sir,

I L. Prakash working as attender of EEE dept.
in our collage. I haven't come to college from 22-10-2019 to
5-11-2019, a total of 13 working days due to the
death of my father.

So please kindly consider these leaves as special
Casual leaves.

Thanking you.

yours faithfully,
L. Prakash

Forwarded

Dr. Sudha Rani Donepudi, M.E., Ph.D.
Head of the Department
Electrical & Electronics Engineering
SRI VASAVI ENGINEERING COLLEGE
(Autonomous)

Pedatadepalli,

Dt: 13-04-2019.

TO,

The Principal Sir,
Sri Vasavi Engineering College,
Pedatadepalli.

Respected sir,

Sub: Requesting for Marriage leaves - Reg.

I am R. Madhavi working as a Asst. Professor
in Civil Engineering Department. As my marriage date
was fixed on 21-04-2019. I request you to give
me marriage leaves from 18-04-2019 to 30-04-2019.

Thanking you sir,

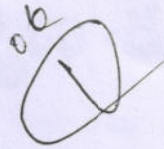
Yours faithfully,

R. Madhavi.

T-CIV-40.

Approved to Principal Sir

 (13/04/19) (13/04/19)

 7 day
Special leave is
granted
CA/NO/2
13/04/2019



శ్రీరస్తు

శుభమస్తు

అవిఘ్నమస్తు



రెడ్డి వాల కళ్యాణ శుభలేఖ

శ్రీ: జానక్యా కమలామలాంజలి పుటేయా: పద్మరాగాయితా: న్యస్తా రాఘవ మస్తకేచ విలసత్కుంద ప్రసూనాయితా:
స్రస్తా శ్యామల కాయకాంతి కలితాయా: ఇంద్రసీలాయితా: ముక్తాస్తా శ్శుభదాభవంతు భవతాం శ్రీరామ వైవాహికా:

రెడ్డి సూర్యారావు (లేటు), శ్రీమతి రామతులసి దంపతుల ఆశీస్సులతో...

రెడ్డి త్రిమూర్తులు, శ్రీమతి సీతా అచ్యుత కుమారి దంపతులు వ్రాయు శుభలేఖార్థములు

(నా కనిష్ఠ సోదరుడు బి|| మురళీకృష్ణ, శ్రీమతి విజయలక్ష్మి దంపతుల జ్యేష్ఠ కుమార్తె)

పధువు : బి||ల||సా|| మాధవి, M.Tech.,

వరుడు : బి|| మణికంఠ సుబ్రహ్మణ్య స్వామి, Civil Engineer.,

(తూ||గో||జిల్లా, ఆలమూరు వా||లు శ్రీ సామంతుల తాతారావు, శ్రీమతి నాగలక్ష్మి దంపతుల ఏకైక కుమారుడు)



సుముహూర్తం : స్వస్తిశ్రీ చాంద్రమాన శ్రీ వికారి నామ సం||ర చైత్ర బహుళ విదియ తత్కాల తదియ అనగా
ది.21-04-2019 ఆదివారం రాత్రి గం|| 04-07 ని||లకు.

(తెల్లవారితే సోమవారం) అనూరాధ నక్షత్రయుక్త మీన లగ్నమందు.



కళ్యాణవేదిక : శ్రీ పిల్లి సాయిబాబా కళ్యాణ మండపము, ఏలూరు రోడ్, తాడేపల్లిగూడెం-2.



విందు : ది. 21-04-2019 ఆదివారం రాత్రి 7 గంటల నుండి కళ్యాణ వేదికవద్ద.



అభిలాష : కళ్యాణమిది కమనీయం రాలేమని చెప్పక రావాలి మీరు తప్పక మీ ఆశీస్సులు నూతన వధూవరులు "మాధవి - మణికంఠ" లకు శ్రీరామరక్ష-

ఆశీస్సులతో...

ఆగమనాభిలాషులు

భవదీయులు

బుద్దాల సూర్యచంద్రారావు

రెడ్డి శ్రీనివాసు, శ్రీమతి పద్మావతి

రెడ్డి త్రిమూర్తులు

శ్రీమతి నాగమణి

రెడ్డి మురళీకృష్ణ, శ్రీమతి విజయలక్ష్మి

శ్రీమతి సీతా అచ్యుత కుమారి

బుద్దాల శ్రీమన్నారాయణ-వరలక్ష్మి బుద్దాల రవికుమార్-దుర్గాభవాని, పంతం కృష్ణ-నాగ శ్రీదేవి దంపతులు మరియు బంధుమిత్రుల అభినందనలతో...

సంప్రదింపు: 9949991522

Tadepalligudem,
7th Aug 2019.

From,

Y. Divya Vani,
Assistant Professor,
Department of CSE,
Sri Vasavi Engineering College, Tadepalligudem.

Secretary & Correspondent

Sir

for your perusal

(C/NE/S)
10/08/2019

To,

The Principal,
Sri Vasavi Engineering College,
Tadepalligudem.

Sub: Solicit pertinent to Maternity leave for a period of three months i.e.
11/08/2019 to 31/10/2019.

Respected Sir,

I Divya Vani Yarlagadda, working as an Assistant Professor in the department of Computer Science and Engineering. Sir, I am pregnant and my Amniotic fluid index level is very low. So, Doctor advised me to take complete bed rest. Therefore I am not in a position to attend College further. I solicit you to please grant me maternity leave for the above mentioned period. Please do the needful.

Thanking you Sir,

Yours faithfully

Y. Divya Vani

Divya Vani Yarlagadda,
Assistant Professor,
Department of CSE,
Sri Vasavi Engineering College
Tadepalligudem.

Forwarded

SLC

10/8/19
HR (S/2019)

Year: 2018

12

Pedatadepalli,
18/06/2018.

From
B.Adi Lakshmi,
Assistant Professor of Mathematics,
BSH Department.

To
The Principal,
Sri Vasavi Engineering College,
Pedatadepalli,
Tadepalligudem.

granted
5 day full pay
medical leave

18/6/18

“Through Proper channel”

Sub: Sanction of Medical Leave- Request Reg.,

Sir,

I B.Adi Lakshmi working as Asst.Prof of Mathematics in the BSH Dept would like to apply for medical leave as I have undergone treatment for lower back pain for five days. Hence I request you to kindly grant me medical leave for the below mentioned dates for which I would ever be grateful to you.

June- 11th to 15th 2018.

Thanking you Sir,

Yours Sincerely,

B.Adi Lakshmi
(B.Adi Lakshmi)

Forwarded to principal for
for considering her request
no 12
CAAD, BSHU 18/06/2018

Enclosed Medical certificate

Eligible
18/6

SRI RAMANA MAHARSHI HOSPITAL

Dr. D.S.RAJA SEKHAR RAJU, MBBS,D.ORTHO

C R T I F I C A T E

This is to Certify that ... *B. Adi Laxmi*
Age *38* / *F* / Was suffering from *Low BACK pain*
due to Hence patient is advised complete rest
from *11-6-18* to *15-6-18*



Signature

(DR. D.S. RAJA SEKHAR RAJU)

Sri Ramana Maharshi Hospital
Dr. D.S. Rajasekar Raju,
Regd. No. 35117, MBBS., D.Ortho.
1.P. Road, BHIMAVARAM-2.

Date:27-08-2018

From
K.Hemanth,
Assistant Professor ,
Sri Vasavi Engineering College,
Tadepalligudem.

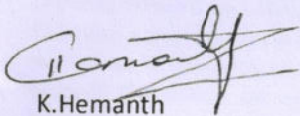
To
The Principal,
Sri Vasavi Engineering College,
Tadepalligudem.

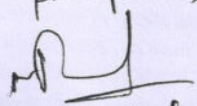
Sub: Request to sanction special leave for attending Ph.D Entrance Examination (APRCET-2018)-reg

I, hereby, would like to bring to your attention that I am writing common entrance exam for Ph.D enrolment,APRCET-2018 conducted by Andhra University, Vishakhapatnam on behalf of APSICHE. I am writing this application to serve as an official document supporting my leaves. I would be very grateful to you if you consider my application and grant me special Leave on 28th August, 2018. I am enclosing my hall ticket for your reference.

Thanking you,

Yours sincerely,


K.Hemanth

Forwarded to principal Sir,

27/8/18

AP RCET - 2018

Andhra Pradesh Research Common Entrance Test

(Conducted By Andhra University, Visakhapatnam on behalf of APSCE)



(Information as furnished by the Candidate)

Subject Name

MECHANICAL ENGINEERING

Candidate's Name : HEMANTH KUMARAPU
Father's Name : CHANDRA RAO
Mother's Name : RATNA KUMARI
Registration No : 9810179315
Date Of Birth : 28/08/1990
Address : 12-69
ATCHAYYAPALEM
DEVARAPALLI
WEST GODAVARI
ANDHRA PRADESH - 534313

Hall Ticket Number

8667954138

Category

SC

Gender

MALE

Scribe Required

NO



Test Date & Time

28-08-2018
(Tuesday)

09:30AM - 12:30PM

Details of Test Centre & Address

7954 - ION DIGITAL ZONE IDZ, LUTHERGIRI
RAJIV GANDHI GROUP OF EDUCATIONAL
INSTITUTIONS, LUTHERGIRI, RAJAMAHENDRAVARAM, EAST
GODAVARI DISTRICT, RAJAHMUNDRY, ANDHRA
PRADESH, INDIA, 533105

Signature of the Candidate

(To be Signed in the presence of the Invigilator)



Informations

CONVENER

IMPORTANT INSTRUCTIONS TO THE CANDIDATE

1. Please check the details printed in the Hall Ticket carefully for your Name, Date of Birth, Gender, Category, Subject Code and Name of the Subject. In case of any discrepancy, communicate to the AP RCET - 2018 help line centre immediately for necessary action.
2. Hall ticket shall be shown at the Entrance of the Test Centre and also in the Examination Hall, failing which the candidate will not be allowed to write the test.
3. Candidate will be permitted to appear for the examination only after their credentials are verified by the centre officials.
4. The candidate shall carry into the Examination hall (i) Black/Blue Ball Point Pen and (ii) Hall Ticket.
5. Candidate will be permitted into the Examination Hall from 8.30 AM to 9.30 AM for FN Session and 1.30 PM to 2.30 PM for AN Session for capturing biometric information.
6. Candidate will not be permitted into the Examination Hall once the test commences (i.e. 9.30 AM for FN Session and 2.30 PM for AN Session) and will not be allowed to leave the Examination Hall till the END of the Examination (i.e. 12.30 NOON for FN Session and 05.30 PM for AN Session). Candidates will not be allowed into the examination hall even if they are late by one minute.
7. Listen the instructions announced by the invigilator carefully. After login, read the instructions carefully regarding the list of symbols related to answering the online examination displayed on the screen. No clarifications or doubts related to the questions of the examination paper will be entertained during the examination.
8. In case you detect any hardware or software problems with the computer provided, please raise your hand and talk to the Invigilator. The problem shall be rectified immediately. In case the problem is not rectified within a reasonable time, the computer will be changed for you. Clock stops during the change, so no time will be lost for the candidate.
9. The check-in procedure inside the Examination hall includes capturing of biometric information (your photo and left hand thumb impression). This is a security feature which will allow AP RCET - 2018 to verify your identity and also to check impersonation by any candidate. Therefore, you are advised not to apply any external material like Mehandi, Ink etc. on your Hands/Feet.
10. Carrying of Calculators, Mathematical/Log Tables, Pagers, Cell Phones, Watches (all types), Large Spectacles, any other Electronic Gadgets and loose sheets of paper into the examination hall is strictly prohibited.
11. Adoption of any kind of unfair means and any act of impersonation during the time of test will render the applicant liable for invalidation of his/her Examination. Further he/she will forfeit the claim of appearing for the test and will make him/her liable for criminal action.
12. There may not be a guaranteed security facility for safe-keeping of your valuable devices or personal belongings outside the examination hall.
13. Issue of Hall Ticket and appearance at the test does not automatically entitle the candidate for admission into a College.
14. No traveling expenses will be paid.
15. Blank papers will be provided for rough work in the examination hall. Candidates will not be allowed to leave the examination centre without handing over the rough sheets to the invigilator concerned after the end of the examination.
16. Contact the centre Chief Superintendent/Invigilator in the room for any technical assistance, first aid, emergency or any other information during the course of examination, if required.
17. Hall Ticket must be preserved till the time of admission into the college.
18. Any information for the candidate can be obtained from website www.sche.ap.gov.in/RCET

pedatadepalli,

Date: 2/07/18.

73

To

The principal of

Sri vasavi Engineering College,

pedatadepalli.

7 day
full pay leave
may be granted
(A/HR)

Sub: — Request to grant leave for Marriage — Reg.

Respected Sir,

I Bandarupalli Swamy, working as a Assistant professor in the EEE Department. I am getting married on 7/7/18 at my hometown [satuluru village]. So i request to grant me leave for the marriage from 3/7/18 to 12/7/18. Here i am attaching the class adjustments sheet.

Thanking you Sir,

forwarded to principal
on 2/7/18
HOD #BRR

yours faithfully,
B. Swamy
(Bandarupalli Swamy)
Assistant professor
EEE Department.



శ్రీరస్తు

శుభమస్తు

అవిఘ్నమస్తు



వివాహ మహోత్సవ ఆహ్వాన శుభ పత్రిక



స్వస్తిశ్రీ చాంద్రమాన శ్రీ వికంబి నామ సంవత్సర నిజ జ్యేష్ఠ బహుళ నవమి
తత్కాల దశమి అనగా ది. 07-07-2018 స్థిరవారం రాత్రి గం॥ 10-22 ని॥లకు
అశ్వని నక్షత్రయుక్త కుంభలగ్న పుష్యరాంశము నందు
మా పుత్రుడు

వరుడు : చి॥ **స్వామి** M.Tech., కు

వధువు : చి॥ల॥సౌ॥ **ప్రియాంక** M.Tech., ని

(ప॥గో॥జిల్లా, భీమవరం వాస్తవ్యులు శ్రీ కోనేరు సత్యనారాయణ-రోజాకుమారి దంపతుల ఏకైక పుత్రిక)

యిచ్చి వివాహము జరిపించుటకు దైవజ్ఞులు సుముహూర్తము నిశ్చయించినారు. కావున తామెల్లరు సకుటుంబ
బంధు మిత్ర సపరివార సమేతముగా విచ్చేసి నూతన వధూవరులను ఆశీర్వదించి మదర్శిత
చందన తాంబూలాది సత్కారములు స్వీకరించి ముమ్మానందింపచేయ ప్రార్థన.
మంగళమ్ మహాత్
శ్రీ శ్రీ శ్రీ శ్రీ శ్రీ

కళ్యాణ వేదిక

టి.టి.డి. కళ్యాణ మండపము, సాతులూరు



విందు
ది. 07-07-2018 స్థిరవారం
రాత్రి గం॥ 7-00 లకు



మీ ఆగమనాభిలాషులు
బండారుపల్లి జనార్ధనరావు (లేటు)
శ్రీమతి ధనలక్ష్మి

అక్క-బావ మరియు బంధు మిత్రుల అభినందనలతో...

